

CITY OF ST. LOUIS REGULAR CITY COUNCIL MEETING

James Kelly, Mayor
Jerry Church, Council Member
Tom Reed, Council Member

Melissa Allen, Mayor Pro-Tem
George Kubin, Council Member

Agenda
Tuesday, November 5, 2019

6:00 PM

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Minutes:
 - a. Regular Meeting of October 15, 2019
5. Claims & Accounts.
6. Monthly Board Minutes.
7. Audience Recognition

"Each person will be allowed to speak for up to five (5) minutes, except where the number of speakers exceeds the time limit. In those instances, the Mayor of the City Council may either reduce the five-minute time limit to a three-minute time limit for each speaker, or the City Council may waive the half-hour time limit."
8. Consent Agenda – Motion to Approve/Receive.
 - a. Payment to City of Alma for Annual Hazardous Waste.
 - b. Payment to Detroit Salt for Road Salt.
 - c. Payment to Val-Matic for Valves at the WWTP.
 - d. Payment to GameTime for Penny Park Play Equipment.
 - e. Payment to Seifert Concrete for 2019 Sidewalk Project.
 - f. Payment to Rowe for Professional Svc. State Street Project.

- g. Final Payment to JR Heineman for Primary Bypass Project.
- h. Correspondence from W.T. Morris Foundation-Receive.

- 9. Business of the Council.
 - A. Resolution 2019-07 FOIA Policy Amendment.
 - B. Proposal from FTC&H for Well 12 Design and Installation
 - C. Change Order No. 1 for additional Design Work.
 - D. Proposal from Spicer for Maple Street Professional Services.
 - E. Letter of Authorization to Purchase Power Capacity.
 - F. Discuss Greenland Place Apartment PILOT Extension Request.
- 10. City Manager's Report.
- 11. City Clerk's Report.
- 12. Police Chief's Report.
- 13. City Council Comments.
- 14. Public Comments.
- 15. Adjournment.

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
October 15, 2019

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Tuesday, October 15, 2019 at 6:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None
City Manager: Kurt Giles
City Clerk: Mari Anne Ryder
Police Chief: Richard Ramereiz

Others in Attendance:

Keith Risdon – Public Services Director, Mark Abbott – Superintendent DPW, Mike Parsons – Electric Foreman, Ralph Echtenaw – St. Louis Sentinel/Candidate for City Council, Bill Leonard – Candidate for City Council, Roger Collison – Candidate for City Council, Emma Selmon – Gratiot County Herald

Member Allen led the Pledge of Allegiance to the Flag.

City Council Minutes.

Moved by Allen, supported by Kubin, to approve the minutes of the Regular Meeting held on October 1, 2019. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Allen, supported by Church, to approve the Claims & Accounts in the amount of \$545,759.81. All ayes carried the motion.

Monthly Reports.

City Council discussed the September 2019 Monthly Reports.

Moved by Kubin, supported by Reed, to receive the September 2019 Reports and place on file. All ayes carried the motion.

Audience Recognition.

There were no comments.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items “a” through “c” as shown below:

- a. Payment to J.R. Heineman for Primary Clarifier Bypass Project.
- b. Payment to Spicer for Prof. Services for Primary Clarifier Bypass Project.
- c. Payment to NHM for Crack Seal Material.

Moved by Reed, supported by Allen, to approve Consent Agenda items “a” through “c” as shown above and place of file. All ayes carried the motion.

New Business.

Set Goal Setting Meeting.

Manager Giles requested members set the Goal Setting Meeting for January 15, 2020 at 8:00 a.m.

Moved by Reed, supported by Kubin, to set the Goal Setting Meeting for January 15, 2020 at 8:00 a.m. All ayes carried the motion.

Christmas Parade.

Chief Ramereiz requested members approve the Small Town Family Christmas Parade and temporary road closures that will be held on December 5, 2019 at 5:30 p.m.

Discussion was held.

Moved by Kubin, supported by Church, to approve the Small Town Family Christmas Parade and temporary street closures on December 5, 2019 at 5:30 p.m. All ayes carried the motion.

Purchase of 2020 Chevrolet 2500 Silverado.

Manager Giles requested members approve the purchase of a 2020 Chevrolet 2500 Silverado through the MI DEAL program from Berger Chevrolet, which will replace the 2004 pickup, in the amount of \$36,197.00.

Discussion was held.

Moved by Reed, supported by Church, to approve the purchase of a 2020 Chevrolet 2500 Silverado through the MI DEAL program from Berger Chevrolet in the amount of \$36,197.00. All ayes carried the motion.

City Manager Report.

Manager Giles informed Council of the following:

1. The Rural Initiative Conference is November 7th at the Alma College. He and Keith are planning to attend. Mayor Kelly stated he would attend also.
2. The ISTT 2nd phase is on line as planned.

City Clerk Report.

None.

Police Report.

Chief Ramereiz informed members that there is a hold on the ban of flavored vapes.

Council Comments.

A Moment of Silence was held in honor of Bill Shrum.

Mayor Kelly stated he gave a phone interview to the Bridge Magazine.

Public Comments.

Mark Abbott stated the Penny Park playground equipment will be installed prior to the next Council meeting.

Adjournment.

Moved by Reed, supported by Allen, to adjourn the meeting at 6:32 p.m. All ayes carried the motion.

Mari Anne Ryder, City Clerk

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. A - 1 TRUCK PARTS INC	268.55		
2. ABC FASTENER GROUP, INC.	92.72		
3. AIRGAS USA LLC	55.75		
4. ALMA CITY CLEANERS	137.50		
5. ALMA HARDWARE	19.29		
6. AMAZON.COM	206.67		
7. AMERICAN WATER WORKS ASSOC	350.00		
8. ANDERSON CARPET AND TILE	3,724.00		
9. B & C JANITORIAL	240.00		
10. BADER & SONS CO.	331.35		
11. BAKER & TAYLOR INC	933.81		
12. BATTERIES PLUS BULBS	40.49		
13. BC RV & AUTO SALES LLC	9.99		
14. BEAVER RESEARCH COMPANY	147.14		
15. BLARNEY CASTLE FLEET PROGRAM	2,954.15		
16. BOBBIE MARR	226.20		
17. BOLAND TIRE, INC	274.38		
18. CAPITAL ONE COMMERCIAL	151.40		
19. CHARTER COMMUNICATIONS	189.97		
20. CINTAS	141.80		
21. CITY OF ALMA	6,646.56		
22. CITY OF ST LOUIS, PAYROLL	147,786.69		
23. CITY OF ST LOUIS	18,644.32		
24. CRYSTAL PURE WATER INC.	81.00		
25. DBI BUSINESS INTERIORS	610.32		
26. DEBORAH HOWD	30.16		
27. DELTA DENTAL	33.25		
28. DETROIT SALT COMPANY	10,145.55		
29. DISCOUNT DUMPSTER LLC	640.00		
30. DISCOUNT TIRE & BATTERY	662.82		
31. DORNBOS SIGN & SAFETY INC.	288.02		
32. EJ USA, INC	2,516.80		
33. ETNA SUPPLY COMPANY	451.20		
34. EXTREME CLEAN 24/7	120.00		
35. FAMILY FARM & HOME	134.38		
36. FASTENAL COMPANY	119.40		
37. FINAL TOUCH CO	1,170.00		
38. FIRST FOR WOMEN	34.95		
39. FISHBECK, THOMPSON, CARR & HUBER	868.90		
40. GAMETIME COMPANY	18,767.64		
41. GRATIOT AREA CHAMBER COMMERCE	250.00		
42. HOME BUILDERS ASSOCIATION	58.00		
43. J.R. HEINEMAN & SONS, INC	14,105.77		
44. JASON SEPTIC & PORTABLES LLC	420.00		
45. KEN'S CULLIGAN	10.91		
46. LIBRARY IDEAS LLC	9.00		
47. LUTHY METAL SALES, LLC	154.75		
48. METROPOLITAN AIR COMPRESSOR, INC	102.20		
49. MICHIGAN HISTORY MAGAZINE	41.95		
50. MICHIGAN PUBLIC POWER AGENCY	150,333.83		

Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. MID-MICHIGAN DISTRICT HEALTH	108.00		
52. MIDMICHIGAN HEALTH	24.00		
53. MIKE PARSONS	589.06		
54. MISENHELDER WELDING, INC	119.63		
55. MISSION COMMUNICATIONS,LLC	623.40		
56. NYE UNIFORM	362.50		
57. PARAGON LABORATORIES, INC	153.00		
58. PEOPLELINK, LLC	721.05		
59. PETER'S HARDWARE	430.40		
60. PINE RIVER AUTOMOTIVE	946.97		
61. POWDER COAT OF CENTRAL MI	500.00		
62. POWELL'S SERVICE INC	240.00		
63. POWER LINE SUPPLY	1,554.13		
64. PRO-VISION, INC	698.00		
65. RITE WAY ASPHALT PAVING, INC.	4,762.00		
66. RIVERVIEW PLACE APTS, LDHALP	15.20		
67. ROWE PROFESSIONAL	5,000.00		
68. SCOTLAND OIL COMPANY, INC	179.08		
69. SEIFERT CONCRETE LLC	20,000.00		
70. SELF SERVE LUMBER COMPANY	10.06		
71. SHEPLEY APARTMENTS	13.88		
72. SHOWCASES	512.19		
73. SHRED-IT USA INC	163.29		
74. THE LIBRARY NETWORK	117.50		
75. THE SEWING ROOM	5.00		
76. USA BLUE BOOK	427.56		
77. VAL-MATIC	10,519.00		
78. VERIZON WIRELESS	668.38		
79. WALMART COMMUNITY/RFCSLLC	119.53		
80. WARD'S EXCAVATING, LLC	480.00		
81. WELLS, KRISTIN	72.58		
82. WHITE PINE LIBRARY COOPERATIVE	1,752.17		
TOTAL ALL CLAIMS	437,621.09		

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: AA - 1 TRUCK PARTS INC					
198-378647	N	AIR REGULATOR	101.441.726.000	148.99	148.99
198-379710	N	DIESEL FOR UNION STREET GENERATOR AND T	592.590.726.000	12.59	94.07
			661.442.730.000.9019	40.74	
			661.442.730.000.9033	40.74	
198-380309	N	SWITCH ROCKER	661.442.726.000	25.49	25.49
TOTAL VENDOR AA -					268.55
VENDOR NAME: ABC FASTENER GROUP, INC.					
A376281	N	GASKET MAKER/HIGH TACK SPRAY/SILICON	101.441.726.000	43.46	43.46
A376792	N	ROPES WITH RATCHET	582.582.726.000	22.63	22.63
A375723	N	FLAT WASHERS	101.441.726.000	26.63	26.63
TOTAL VENDOR ABC F					92.72
VENDOR NAME: AIRGAS GREAT LAKES, INC					
9093613795	N	INM 25%-CD/AR	582.582.726.000	55.75	55.75
TOTAL VENDOR AIRGA					55.75
VENDOR NAME: ALMA CITY CLEANERS					
10012019	N	UNIFORM CLEANING-SEPT 2019	205.301.820.000	137.50	137.50
TOTAL VENDOR ALMA					137.50
VENDOR NAME: ALMA HARDWARE					
B292653	N	KEYS FOR WELLS ROAD GATE	596.596.726.000	19.29	19.29
TOTAL VENDOR ALMA					19.29
VENDOR NAME: AMAZON.COM					
10212019	N	BOOKS/MAGAZINES/DVDS	271.790.726.000	10.99	206.67
			271.790.745.000	35.47	
			271.790.746.000	12.88	
			271.790.747.000	58.00	
			271.790.748.000	89.33	
TOTAL VENDOR AMAZO					206.67
VENDOR NAME: AMERICAN WATER WORKS ASSOC					
10212019	N	MEMBERSHIP DUES	592.591.726.000	350.00	350.00
TOTAL VENDOR AMERI					350.00
VENDOR NAME: ANDERSON CARPET AND TILE					
2516	N	CARPET/LINOLEUM AT CEMETERY CHAPEL	101.276.930.000	3,724.00	3,724.00
TOTAL VENDOR ANDER					3,724.00
VENDOR NAME: B & C JANITORIAL					
9882	N	MATS/RUGS AND CLEANING	101.265.818.000	240.00	240.00
TOTAL VENDOR B & C					240.00
VENDOR NAME: BADER & SONS CO.					

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: BADER & SONS CO.					
821270	N				
819199	N	NUT/SCREWS/BRACKETS/BATTERY FOR #48	661.442.930.000.9048	120.62	120.62
811636	N	CHAIN SAW CHAINS	582.582.726.000	127.05	127.05
809931	N	BLOWER PARTS	661.442.726.000	43.73	43.73
		CHAIN SAW PARTS	661.442.726.000	39.95	39.95
TOTAL VENDOR BADER					<u>331.35</u>
VENDOR NAME: BAKER & TAYLOR INC					
2034859899	N				
		BOOKS	271.790.745.000	23.75	153.54
			271.790.746.000	129.79	
2034860414	N				
		BOOKS	271.790.745.000	523.46	594.85
			271.790.746.000	71.39	
2034888132	N				
		BOOKS	271.790.745.000	127.24	185.42
			271.790.746.000	58.18	
TOTAL VENDOR BAKER					<u>933.81</u>
VENDOR NAME: BATTERIES PLUS					
P19646732	N				
		12V LEAD FOR PRISON PUMP STATION	592.890.930.000	40.49	40.49
TOTAL VENDOR BATTE					<u>40.49</u>
VENDOR NAME: BC RV & AUTO SALES LLC					
10152019	N				
		PROPANE FOR PATCHER	203.463.787.000	9.99	9.99
TOTAL VENDOR BC RV					<u>9.99</u>
VENDOR NAME: BEAVER RESEARCH COMPANY					
0302219-IN	N				
		BOLT BUSTER RELEASING AGENT/GEL LUBE	101.441.726.000	147.14	147.14
TOTAL VENDOR BEAVE					<u>147.14</u>
VENDOR NAME: BLARNEY CASTLE FLEET PROGRAM					

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: BLARNEY CASTLE FLEET PROGRAM					
10182019	N	FUEL CHARGES	661.442.730.000.9001	60.76	2,954.15
			661.442.730.000.9011	52.11	
			661.442.730.000.9017	68.57	
			661.442.730.000.9019	80.34	
			661.442.730.000.9020	169.86	
			661.442.730.000.9021	61.91	
			661.442.730.000.9022	141.41	
			661.442.730.000.9023	60.59	
			661.442.730.000.9024	106.81	
			661.442.730.000.9028	161.02	
			661.442.930.000.9048	13.39	
			661.442.730.000.9053	59.25	
			661.442.730.000.9050	108.95	
			661.442.730.000.9056	149.50	
			661.442.730.000.9062	77.76	
			661.442.730.000.9065	24.76	
			661.442.730.000.9063	104.44	
			661.442.730.000.9076	202.40	
			661.442.730.591	33.99	
			661.442.730.441	163.50	
			205.301.730.000	475.80	
			205.301.730.000	138.88	
			205.301.730.000	438.15	
TOTAL VENDOR BLARN					2,954.15
VENDOR NAME: BOLAND TIRE, INC					
5069503	N	TIRES-DUMP TRAILER	661.442.930.000	274.38	274.38
TOTAL VENDOR BOLAN					274.38
VENDOR NAME: CHARTER COMMUNICATIONS					
0058264101119	N	INTERNET SERVICES 300 N MILL	101.265.801.000	104.98	104.98
0004736100619	N	INTERNET SERVICES	101.265.850.000	14.16	84.99
			582.582.850.000	14.16	
			101.172.850.000	14.16	
			592.590.850.000	14.17	
			101.728.850.000	14.17	
			205.301.850.000	14.17	
TOTAL VENDOR CHART					189.97
VENDOR NAME: CINTAS					
4031841890	N	SHOP TOWELS	582.582.726.000	70.90	70.90
4032934963	N	SHOP TOWELS	582.582.726.000	70.90	70.90
TOTAL VENDOR CINTA					141.80
VENDOR NAME: CITY OF ALMA					
19-0001787	N	HOUSEHOLD HAZARDOUS WASTE PROGRAM	596.596.818.002	6,646.56	6,646.56
TOTAL VENDOR CITY					6,646.56

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: CRYSTAL PURE WATER INC.					
88511	N	BOTTLED WATER-CITY HALL	101.265.726.000	36.00	36.00
88026	N	BOTTLED WATER-LIBRARY	271.790.726.000	15.00	15.00
88355	N	BOTTLED WATER-WASTE WATER	592.590.726.000	30.00	30.00
TOTAL VENDOR CRYST					81.00
VENDOR NAME: DBI BUSINESS INTERIORS					
121945-0	N	PAPER/INK	101.265.726.000	98.70	250.66
			101.371.726.000	151.96	
12399-0	N	THERMAL PAPER/INK/TAPE/MARKERS	101.265.726.000	29.86	200.54
			205.301.726.000	7.12	
			101.265.726.000	5.61	
			101.441.726.000	157.95	
124890-0	N	BATTERY PACK/BATTERIES/LINED PAPER	101.215.726.000	137.79	159.12
			101.265.726.000	21.33	
TOTAL VENDOR DBI B					610.32
VENDOR NAME: DEBORAH HOWD					
10092019	N	MILEAGE FOR ANNUAL WPLC MEETING	271.790.860.000	30.16	30.16
TOTAL VENDOR DEBOR					30.16
VENDOR NAME: DELTA DENTAL					
RIS0002480627	N	RETIREE DENTAL INSURANCE 11/01/19-11/30	101.000.264.000	33.25	33.25
TOTAL VENDOR DELTA					33.25
VENDOR NAME: DETROIT SALT COMPANY					
SI20-00428	N	BULK ROAD SALT	661.000.110.000	6,777.65	6,777.65
SI20-00335	N	BULK ROAD SALT	661.000.110.000	3,367.90	3,367.90
TOTAL VENDOR DETRO					10,145.55
VENDOR NAME: DISCOUNT DUMPSTER LLC					
24457	N	CODE ENFORCEMENT-MOWING 53-850-115-00	101.371.818.000	60.00	60.00
24452	N	CODE ENFORCEMENT-MOWING 324 CENTER	101.371.818.000	60.00	60.00
24451	N	CODE ENFORCEMENT-MOWING 220 W WASHINGTO	101.371.818.000	75.00	75.00
24454	N	CODE ENFORCEMENT-MOWING 53-010-098-00	101.371.818.000	50.00	50.00
24453	N	CODE ENFORCEMENT-MOWING 53-010-246-00	101.371.818.000	175.00	175.00
24455	N	CODE ENFORCEMENT-MOWING 53-010-236-00	101.371.818.000	25.00	25.00
24456	N	CODE ENFORCEMENT-MOWING SANDERS WEST GA	101.371.818.000	60.00	60.00
24458	N	CODE ENFORCEMENT-MOWING 220 W WASHINGTO	101.371.818.000	75.00	75.00
24459	N	CODE ENFORCEMENT-MOWING 324 CENTER	101.371.818.000	60.00	60.00
TOTAL VENDOR DISCO					640.00
VENDOR NAME: DISCOUNT TIRE & BATTERY					
96313	N	TIRE REPAIR #43	661.442.930.000.9043	12.87	12.87
96273	N	MAINTENANCE 2014 DODGE CHARGER	205.301.930.000	649.95	649.95
TOTAL VENDOR DISCO					662.82

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: DORNBOS SIGN & SAFETY INC.					
INV46574	N	SIGN	596.596.726.000	288.02	288.02
TOTAL VENDOR DORNB					
					288.02
VENDOR NAME: EJ USA, INC					
110190085393	N	HANICAPPED PLATES	203.463.787.000	2,023.44	2,023.44
110190086343	N	HANICAPPED PLATES	203.463.787.000	493.36	493.36
TOTAL VENDOR EJ US					
					2,516.80
VENDOR NAME: ETNA SUPPLY COMPANY					
S103266412.001	N	CURB STOPS/TUBING/2 HOLE LID	592.591.726.000	451.20	451.20
TOTAL VENDOR ETNA					
					451.20
VENDOR NAME: EXTREME CLEAN 24/7					
SEPT 2019	N	SEPT 2019 CAR WASHES	661.442.930.000.9065	10.00	10.00
SEPT19	N	SEPT 2019 CAR WASHES-POLICE	205.301.930.000	110.00	110.00
TOTAL VENDOR EXTRE					
					120.00
VENDOR NAME: FAMILY FARM & HOME					
15856/5	N	TOWELS/GLASS CLEANER/FLASHLIGHT/SHOVELS	592.590.726.000	98.41	98.41
15914/5	N	TIE DOWN RACHET W HOOKS	661.442.930.000.9043	17.99	35.97
			661.442.730.000.9044	17.98	
TOTAL VENDOR FAMIL					
					134.38
VENDOR NAME: FASTENAL COMPANY					
MIMTP107334	N	GLOVES	592.590.726.000	119.40	119.40
TOTAL VENDOR FASTE					
					119.40
VENDOR NAME: FINAL TOUCH CO					
STL-#309B	N	CLEANING CITY BLDG 10/15/19 & 10/20/19	101.265.818.000	390.00	390.00
STL-#308B	N	CLEANING CITY BLDG 10/08 & 10/13/19	101.265.818.000	390.00	390.00
STL-#310B	N	CLEANING CITY BLDG 10/22/19 & 10/27/19	101.265.818.000	390.00	390.00
TOTAL VENDOR FINAL					
					1,170.00
VENDOR NAME: FIRST FOR WOMEN					
10142019	N	SUBSCRIPTION RENEWAL	271.790.747.000	34.95	34.95
TOTAL VENDOR FIRST					
					34.95
VENDOR NAME: FISHBECK, THOMPSON, CARR & HUBER					
386728	N	PROFESSIONAL SERVICES THROUGH 10/04/19	492.900.801.000.4012	747.40	868.90
			492.900.801.000.4009	121.50	
TOTAL VENDOR FISHB					
					868.90
VENDOR NAME: GAMETIME COMPANY					
PJI-0125513	N	PENNY PARK IMPROVEMENTS	101.770.970.026	18,767.64	18,767.64
TOTAL VENDOR GAMET					
					18,767.64

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: GRATIOT AREA CHAMBER COMMERCE					
18155	N	2020 MEMBERSHIP DUES	101.265.728.000	250.00	250.00
TOTAL VENDOR GRATI					
					250.00
VENDOR NAME: HOME BUILDERS ASSOCIATION					
20499	N	CONTINUING EDUCATION-ERSKINE	101.371.963.000	58.00	58.00
TOTAL VENDOR HOME					
					58.00
VENDOR NAME: J.R. HEINEMAN & SONS, INC					
APPLICATION 2	N	PAYMENT#2-FINAL PAY PRIMARY BYPASS CONN	592.900.801.000.0052	14,105.77	14,105.77
TOTAL VENDOR J.R.					
					14,105.77
VENDOR NAME: JASON SEPTIC & PORTABLES LLC					
1152	N	PORT A JOHN CLEANING	101.770.818.000	420.00	420.00
TOTAL VENDOR JASON					
					420.00
VENDOR NAME: KEN'S CULLIGAN					
282302	N	UPS SHIPPING	592.590.729.000	10.91	10.91
TOTAL VENDOR KEN'S					
					10.91
VENDOR NAME: LIBRARY IDEAS LLC					
72410	N	FREADING PAY AS YOU GO-SEPT USEAGE	271.790.745.000	9.00	9.00
TOTAL VENDOR LIBRA					
					9.00
VENDOR NAME: LUTHY METAL SALES, LLC					
44525	N	SNOW CLEATS-CITY HALL	101.265.930.000	154.75	154.75
TOTAL VENDOR LUTHY					
					154.75
VENDOR NAME: MARR BOBBIE					
07182019	N	MILEAGE FOR CABLE MEETING 07/18/19	101.260.860.000	25.52	25.52
09192019	N	MILEAGE FOR CABLE MEETING 09/19/19	101.260.860.000	25.52	25.52
10172019	N	MILEAGE TO CABLE MEETING 10/17/19	101.260.860.000	25.52	25.52
10022019	N	MILEAGE REIMBURSEMENT MGFOA CONFERENCE	101.260.860.000	149.64	149.64
TOTAL VENDOR MARR					
					226.20
VENDOR NAME: MENARDS					
10182019	N	CONCRETE MIX/PLASTIC HOUSE/MOUNTING BOA	101.770.726.000	151.40	151.40
TOTAL VENDOR MENAR					
					151.40
VENDOR NAME: METROPOLITAN AIR COMPRESSOR, INC					
204063	N	PM KIT/HEAD GASKET	661.442.726.000	102.20	102.20
TOTAL VENDOR METRO					
					102.20
VENDOR NAME: MICHIGAN HISTORY MAGAZINE					
10212019	N	SUBSCRIPTION RENEWAL	271.790.746.000	41.95	41.95
TOTAL VENDOR MICH					
					41.95
VENDOR NAME: MICHIGAN PUBLIC POWER AGENCY					
2019105STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	28,814.84	28,814.84
20191008STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	71,567.68	71,567.68

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: MICHIGAN PUBLIC POWER AGENCY					
20191008012	N	LANDFILL ENERGY PROJECT	582.582.921.000	12,618.06	12,618.06
20191010011	N	COLDWATER PEAKING PLANT SERVICE COMMITT	582.582.728.000	47.74	47.74
20191010024	N	MPPA COMMITTEE INVOICE	582.582.728.000	504.63	504.63
20191015014	N	ENERGY EFFICIENCY SERVICE COMMITTEE INV	582.582.818.018	2,193.73	2,193.73
20191019017	N	ENERGY SERVICES PROJECT MONTHLY INVOICE	582.582.921.000	3,724.50	3,724.50
20191001014	N	MPPA QUARTERLY BILLING	582.582.728.000	376.74	376.74
20191022STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	30,485.91	30,485.91
TOTAL VENDOR MICHI					150,333.83
VENDOR NAME: MID-MICHIGAN DISTRICT HEALTH					
08162019	N	SWIMMING POOL INSPECTION	101.758.818.000	108.00	108.00
TOTAL VENDOR MID-M					108.00
VENDOR NAME: MIDMICHIGAN HEALTH					
10112019	N	DRUG SCREEN-PARSONS	582.582.818.000	24.00	24.00
TOTAL VENDOR MIDMI					24.00
VENDOR NAME: MIKE PARSONS					
10222019	N	REIMBURSEMENT FOR CONFERENCE-FOOD/ LODG	582.582.860.000	589.06	589.06
TOTAL VENDOR MIKE					589.06
VENDOR NAME: MISENHELDER WELDING, INC					
11170	N	SQUARE TUBE GAUGES	661.442.726.000	119.63	119.63
TOTAL VENDOR MISEN					119.63
VENDOR NAME: MISSION COMMUNICATIONS,LLC					
1034370	N	ANNUAL SERVICE RENEWAL	582.582.943.000	623.40	623.40
TOTAL VENDOR MISSI					623.40
VENDOR NAME: NNYE UNIFORM					
714979	N	PANTS-CROWTHER	205.301.780.000	217.50	217.50
714978	N	PANTS-VANHALL	205.301.780.000	145.00	145.00
TOTAL VENDOR NNYE					362.50
VENDOR NAME: PARAGON LABORATORIES, INC					
208399	N	EPA 200.8 ALL -27 ANALYTES	592.590.818.000	153.00	153.00
TOTAL VENDOR PARAG					153.00
VENDOR NAME: PEOPLELINK, LLC					
1249226	N	CONTRACTED SERVICES-WORKWEEK END 10/13/	101.441.804.000	279.45	279.45
1247484	N	CONTRACTED SERVICES WORK WEEK ENDED 10/	101.441.804.000	248.40	248.40
1251171	N	CONTRACTED SERVICES WORK WEEK ENDED 10/2	101.441.804.000	193.20	193.20
TOTAL VENDOR PEOPL					721.05
VENDOR NAME: PETER'S HARDWARE					
A149300	N	DUST PANS/CLEANERS/PAINT/TRASH CANS/FUN	582.582.726.000	105.00	105.00
A149355	N	AIR HOSE/AIR FILTER-POOL	101.758.943.000.0053	39.00	39.00
A149342	N	TURNBUCKLES	661.442.930.000.9043	4.00	8.00
			661.442.930.000.9044	4.00	

COUNCIL APPROVAL FOR CITY OF ST LOUIS
EXP CHECK RUN DATES 11/05/2019 - 11/05/2019
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: PETER'S HARDWARE					
A149347	N	MOUSE POISON/FIT STEEL	101.441.726.000	48.00	48.00
A149324	N	STEEL ROD	661.442.726.000	10.00	10.00
A149272	N	BOLTS	101.441.726.000	6.50	6.50
A149254	N	VALVE/FITTING-SHOP AIR	101.441.726.000	15.00	15.00
A149227	N	SPRAY PAINT	661.442.726.000	20.00	20.00
A149122	N	BOLTS	661.442.726.000	10.00	10.00
A149125	N	4 RATCHET STRAPS	661.442.930.000.9043	5.00	15.00
			661.442.930.000.9044	5.00	
			661.442.930.000	5.00	
A149005	N	GLASS CLEANER/SCREWS/STAPLES/WASHERS/SP	582.582.726.000	93.90	93.90
A149269	N	EXTENSION CORD TRUCK #33	592.591.726.000	50.00	50.00
A149268	N	THERMOMETERS	592.591.726.000	5.00	10.00
			101.276.726.000	5.00	
TOTAL VENDOR PETER					430.40
VENDOR NAME: PINE RIVER AUTOMOTIVE					
10184-718016	N	#53 PARTS	661.442.930.582	84.98	84.98
10184-716977	N	FILTERS/SOLVENT	661.442.726.000	35.88	52.82
			661.442.930.000.9024	8.47	
			661.442.930.000.9063	8.47	
10184-718154	N	PLUG FOR POOL	101.758.726.000	2.59	2.59
10184-717041	N	AIR FILTERS FOR BLOWERS	661.442.726.000	58.38	58.38
10184-717992	N	SHOP TOWEL BOX/OIL	661.442.726.000	110.92	110.92
10184-717948	N	OIL FOR SHOP	661.442.726.000	14.98	14.98
10184-718298	N	ANTI FREEZE	661.442.726.000	23.94	23.94
10184-718231	N	MOTOR OIL	661.442.726.000	399.00	399.00
10184-718850	N	OIL FILTER	661.442.930.000.9028	10.84	10.84
10184-718869	N	AIR FILTERS/FUEL FILTERS	661.442.930.000.9032	177.68	177.68
10184-718849	N	OIL FILTER	661.442.930.000.9020	10.84	10.84
TOTAL VENDOR PINE					946.97
VENDOR NAME: POWDER COAT OF CENTRAL MI					
11916	N	SIGN FOR SWIMMING POOL BUILDING	101.758.674.000.0053	500.00	500.00
TOTAL VENDOR POWDE					500.00
VENDOR NAME: POWELL'S SERVICE INC					
333793	N	CLEAN AND SERVICE DPW FURNACE	101.441.930.000	240.00	240.00
TOTAL VENDOR POWEL					240.00
VENDOR NAME: POWER LINE SUPPLY					
56411401	N	WORK SHIRTS-FISHER	582.582.780.000	285.00	285.00
56410987	N	TESTING GLOVES/TESTING SLEEVES	582.582.726.000	174.13	174.13
56409562	N	WORK CLOTHES-GILES	582.582.780.000	301.00	301.00
56414171	N	GLOVES/SLEEVES/BAG SLEEVE/CUFF	582.582.726.000	664.00	664.00
56414688	N	WORK BOOTS-GILES	582.582.780.000	130.00	130.00
TOTAL VENDOR POWER					1,554.13

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: PRO-VISION, INC					
325790	N	BODY CAMERA	205.301.956.000	698.00	698.00
TOTAL VENDOR PRO-V					698.00
VENDOR NAME: RITE WAY ASPHALT PAVING, INC.					
0020190088	N	LUMP PATCH WATER CUTS/LUMP PATCH WILSON	592.591.818.000	1,300.00	4,762.00
			203.463.818.000	3,462.00	
TOTAL VENDOR RITE					4,762.00
VENDOR NAME: RIVERVIEW PLACE APTS, LDHALP					
0401NMIL10-1	N	UB REFUND FOR ACCOUNT: 0401NMIL10-1	582.000.040.000	15.20	15.20
TOTAL VENDOR RIVER					15.20
VENDOR NAME: ROWE PROFESSIONAL					
0091879	N	WEST STATE STREET RECONSTRUCTION	203.463.801.000.0059	5,000.00	5,000.00
TOTAL VENDOR ROWE					5,000.00
VENDOR NAME: SCOTLAND OIL COMPANY, INC					
M100430	N	CEMETERY GAS	101.276.730.000	179.08	179.08
TOTAL VENDOR SCOTL					179.08
VENDOR NAME: SEIFERT CONCRETE LLC					
10162019	N	SIDEWALK PROJECT	202.480.818.000	1,566.00	20,000.00
			203.480.818.000	18,434.00	
TOTAL VENDOR SEIFE					20,000.00
VENDOR NAME: SELF SERVE LUMBER COMPANY					
221639	N	LUMBER-CEMETERY	101.276.726.000	10.06	10.06
TOTAL VENDOR SELF					10.06
VENDOR NAME: SHEPLEY APARTMENTS					
07110FAW0D-12	N	UB REFUND FOR ACCOUNT: 07110FAW0D-12	582.000.040.000	13.88	13.88
TOTAL VENDOR SHEPL					13.88
VENDOR NAME: SHOWCASES					
314244	N	CD CASE	271.790.726.000	226.80	226.80
314284	N	AUDIO CASE	271.790.726.000	45.63	45.63
314243	N	CD ALBUMS	271.790.726.000	239.76	239.76
TOTAL VENDOR SHOWC					512.19
VENDOR NAME: SHRED-IT USA INC					
8128298688	N	SHREDDING SERVICES	101.265.726.000	163.29	163.29
TOTAL VENDOR SHRED					163.29
VENDOR NAME: ST. LOUIS - GEN FUNDCITY OF ST					

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: ST. LOUIS - GEN FUNDCITY OF ST					
10282019	N	SEPT/OCT 2019 UTILITIES	101.265.920.000	1,599.37	18,644.32
			101.441.920.000	421.87	
			101.770.920.000	283.89	
			101.758.920.000	62.76	
			101.276.920.000	98.72	
			248.728.920.000	56.17	
			582.582.920.000	610.86	
			582.582.926.000	2,370.89	
			582.582.926.000	1,476.74	
			592.590.920.000	7,748.31	
			592.590.923.000	2,602.71	
			592.591.920.000	439.65	
			592.591.923.000	470.69	
			271.790.920.000	327.03	
			101.770.920.000	74.66	
TOTAL VENDOR ST. L					18,644.32
VENDOR NAME: ST. LOUIS - PAYROLLCITY OF ST					
10302019	N	ADDITIONAL MERS	101.000.001.056	38,514.82	38,514.82
200	N	GROSS WAGES & PAY ENDING 10/20/19	101.000.001.056	109,271.87	
TOTAL VENDOR ST. L					147,786.69
VENDOR NAME: THE LIBRARY NETWORK					
65169	N	DEEFPREEZE ENTERPRISE LICENSE RENEWAL	271.790.726.000	117.50	117.50
TOTAL VENDOR THE L					117.50
VENDOR NAME: THE SEWING ROOM					
14279	N	SHIRT PATCH-VELAZCO	205.301.780.000	5.00	5.00
TOTAL VENDOR THE S					5.00
VENDOR NAME: USA BLUE BOOK					
029592	N	HIP BOOTS/SLIDE HANDLE ROD KEY	592.591.726.000	427.56	427.56
TOTAL VENDOR USA B					427.56
VENDOR NAME: VAL-MATIC					
371579	N	VALVES FOR WASTE WATER TREATMENT PLANT	592.590.930.000	10,519.00	10,519.00
TOTAL VENDOR VAL-M					10,519.00
VENDOR NAME: VERIZON WIRELESS					
9840251275	N	CELL PHONE CHARGES	205.301.850.000	111.80	373.78
			101.172.850.000	40.01	
			101.257.850.000	40.01	
			582.582.850.000	55.90	
			205.301.850.000	49.64	
			101.172.850.000	55.90	
			101.371.850.000	20.52	

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: VERIZON WIRELESS					
9839803495	N	IPAD MONTHLY FEE	592.592.850.000	123.30	294.60
			592.591.850.000	45.71	
			582.582.850.000	84.51	
			592.590.850.000	20.54	
			101.371.850.000	20.54	
TOTAL VENDOR VERIZ					668.38
VENDOR NAME: WALMART COMMUNITY/RFCSLLC					
10162019	N	MOUSE TRAPS/COFFEE/CUPS/CREAMER/TISSUE/	582.582.726.000	7.54	119.53
			101.265.726.000	19.34	
			582.582.726.000	4.98	
			592.590.850.000	9.94	
			592.591.850.000	9.94	
			205.301.726.000	35.89	
			592.591.726.000	9.96	
			101.265.726.000	7.34	
			101.215.726.000	9.92	
			582.582.726.000	4.68	
TOTAL VENDOR WALMA					119.53
VENDOR NAME: WARD'S EXCAVATING, LLC					
583	N	TOPSOIL	592.591.726.000	480.00	480.00
TOTAL VENDOR WARD'					480.00
VENDOR NAME: WELLS, KRISTIN					
0132OESS00-2	N	UB REFUND FOR ACCOUNT: 0132OESS00-2	582.000.040.000	72.58	72.58
TOTAL VENDOR WELLS					72.58
VENDOR NAME: WHITE PINE LIBRARY COOPERATIVE					
31	N	ANNUAL STAFF TRAINING/MEETING	271.790.860.000	100.00	100.00
36	N	OVERDIRVE PRODUCTS/YEARLY FEE/ADMIN FEE	271.790.745.000	1,279.44	1,652.17
			271.790.818.000	372.73	
TOTAL VENDOR WHITE					1,752.17
GRAND TOTAL:					437,621.09

Deciphering Account Coding

The first 3 digits of the account codes tell you what fund and then department/activity being coded to. Any remaining digits point off more specific categories.

Code	Fund	Department/Activity
101.101	General Fund	Legislative/Council
101.172	General Fund	Executive/Manager
101.215	General Fund	Clerk
101.257	General Fund	Assessor
101.260	General Fund	Finance
101.262	General Fund	Elections
101.265	General Fund	City Hall/General Government
101.276	General Fund	Cemetery
101.301	General Fund	Police
101.336	General Fund	Fire
101.371	General Fund	Building/Code Enforcement
101.441	General Fund	Public Works
101.721	General Fund	Planning
101.728	General Fund	Economic & Community Dev
101.735	General Fund	Community Promotion
101.758	General Fund	Pool
101.770	General Fund	Parks Maintenance
101.860	General Fund	Extra Pension Contr/retirements
101.906	General Fund	Debt Service
101.966	General Fund	Transfers Out
202.463	Major Streets	Routine Maint- Streets
202.473	Major Streets	Routine Maint - Bridges
202.474	Major Streets	Traffic Service - Maint
202.478	Major Streets	Winter Maint
202.482	Major Streets	Admin/Engineering
202.487	Major Streets	MDOT Surface maint
202.488	Major Streets	MDOT Sweeping & Flushing
202.490	Major Streets	MDOT Trees & Shrubs
202.491	Major Streets	MDOT Drain & Ditches
202.494	Major Streets	MDOT Traffic Signals
202.495	Major Streets	MDOT Pavement Markings

Code	Fund	Department/Activity
202.497	Major Streets	MDOT Winter Maint
203.463	Local Streets	Routine Maint - Streets
203.474	Local Streets	Routine Maint - Bridges
203.478	Local Streets	Winter Maint
203.482	Local Streets	Admin/Engineering
248.728	Downtown Development	Operations
248.906	Downtown Development	Debt Service
248.966	Downtown Development	Transfers Out
271.790	Library	Operations
271.966	Library	Transfers Out
301.906	General Obligation	Debt Service
386.906	Building Authority	Debt Service
450.265	New City Hall Construction	
491.536	Water Supply Construction	Settlement/Trust Funds
492.900	Water Supply Construction	EPA Grant
582.582	Electric Fund	Electric Operations
582.900	Electric Fund	Capital Expenses/Projects
582.966	Electric Fund	Transfers Out
592.590	Sewer/Water Fund	Sewer Operations
592.591	Sewer/Water Fund	Water Operations
592.890	Sewer/Water Fund	Sewer Prison/Bar Screen Maint
592.891	Sewer/Water Fund	Sewer Pine River Maint
592.892	Sewer/Water Fund	Sewer Bethany Maint
592.900	Sewer/Water Fund	Capital Expenses/Projects
592.901	Sewer/Water Fund	Wastewater Plant Imp (SRF)
592.906	Sewer/Water Fund	Debt Service
592.966	Sewer/Water Fund	Transfers Out
596.596	Solid Waste Fund	Operations
596.966	Solid Waste Fund	Transfers Out
661.442	Motor Pool	Operations
661.900	Motor Pool	Capital Expenses/Projects

Minutes of the Boards and Commissions

Meets Monthly

Historical Society

Enclosed

Not Available

Did Not Meet

Housing Commission

Enclosed

Not Available

Did Not Meet

Parks & Recreation Commission

Enclosed

Not Available

Did Not Meet

Planning Commission

Enclosed

Not Available

Did Not Meet

Safety Committee

Enclosed

Not Available

Did Not Meet

Meets March, July & December

Board of Review

Enclosed

Not Available

Did Not Meet

Meets Every other Month:

Library Board of Trustees

Enclosed

Not Available

Did Not Meet

Mid-Mich. Comm. Fire Department

Enclosed

Not Available

Did Not Meet

Downtown Development Authority

Enclosed

Not Available

Did Not Meet

Meets on Call:

Cemetery Committee

Enclosed

Not Available

Did Not Meet

Board of Special Assessors

Enclosed

Not Available

Did Not Meet

Housing Code Board of Appeals

Enclosed

Not Available

Did Not Meet

Zoning Board of Appeals

Enclosed

Not Available

Did Not Meet



Saint Louis Housing Commission

308 S. Delaware Street • P.O. Box 117
Saint Louis, Michigan 48880
(989) 681-5100 • Fax (989) 681-5374

Vice Chairman Burch, at 200 Oakridge Drive, St. Louis, MI 48880, called the October Board Meeting to Order at 6:40 P.M., on October 17, 2019.

MEMBERS PRESENT: Taylor, Burch, Wright, Leonard and McKay

MEMBERS EXCUSED: None

VISITORS PRESENT: Gerry VanHorn

Commissioner Leonard, supported by Vice Chairman Burch, moved to approve the Agenda as submitted.

VOTE: ALL AYES.

Vice Chairman Burch, declared the Agenda Approved.

Commissioner Leonard, supported by Commissioner McKay, moved to place on file the Minutes of the August Meeting. Note: There was no September Meeting Held

VOTE: ALL AYES.

Vice Chairman Burch, declared the Motion Carried.

Commissioner Leonard, supported by Commissioner Wright, moved to place on file the Claims and Accounts for September and October as submitted.

VOTE: ALL AYES.

Vice Chairman Burch, declared the Motion Carried.

Vice Chairman Burch, supported by Commissioner Leonard, moved approval of the financial reports for August and September.

VOTE: ALL AYES.

Vice Chairman Burch, declared the Motion Carried.

Vice Chairman Burch, called for New Business.

The Board reviewed the SLHC Pest Control Policy and called to open the 30-day public comment period.

Commissioner Taylor, supported by Vice Chairman Burch moved to open the 30-day comment period for the SLHC Pest Control Policy.

VOTE:

Commissioner McKay, Yea	NAYS: None
Commissioner Wright, Yea	
Commissioner Leonard, Yea	
Vice Chairman Burch, Yea	
Chairman Taylor, Yea	ABSTAINED: None

Vice Chairman Burch, declared the Motion Carried.

Vice Chairman Burch called for Old Business.

The River Ridge siding project is on schedule and weather permitting will be starting the week of October 21st.

Chairman Taylor, supported by Vice Chairman Burch, moved to approve of the Director's Report as submitted.

VOTE: ALL AYES.


Vice Chairman Burch, declared the Motion Carried.

There was no Public Comment.

Vice Chairman Burch, supported by Commissioner Leonard, moved to adjourn the meeting.


VOTE: ALL AYES.

Vice Chairman Burch, adjourned the meeting at 7:00 P.M.


Kerry Marsh, Executive Director
(Recording Secretary)

OCTOBER BOARD MEETING

SIGN IN SHEET

1. 

2.

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7.

8.

9.

10.

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 8a

For Meeting of November 5, 2019

ITEM TITLE: Annual Hazardous Waste Program
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Payment to City of Alma for Annual Household Hazardous Waste Program in the amount of \$6,646.56.

Moved by:

Supported by:

Payment to City of Alma for Annual Household Hazardous Waste Program in the amount of \$6,646.56.



City of Alma
 525 E. Superior St.
 Alma, MI 48801
 989.463.8336

INVOICE

Invoice Nbr:	19-0001787
Invoice Date:	10/22/2019
Customer ID:	00088
Service Date:	10/22/2019
Invoice Amt:	\$6,646.56
Due Date:	11/21/2019
Amt. Remitted:	\$ _____

CITY OF ST LOUIS
 300 N MILL ST
 ST. LOUIS, MI 48880



*** RETURN UPPER PORTION WITH YOUR PAYMENT ***

DESCRIPTION OF SERVICE	UNIT PRICE	QUANTITY	AMOUNT
HOUSEHOLD HAZARDOUS WASTE	6,646.56	1.00	\$6,646.56

OCT 25 2019

BY

2019 HOUSEHOLD HAZARDOUS WASTE PROGRAM.
 37% SHARE OF TOTAL COST- \$17,963.67

INVOICE TOTAL:	\$6,646.56
CREDITS APPLIED:	\$0.00
PAYMENTS APPLIED:	\$0.00
INVOICE BALANCE:	\$6,646.56

Remit and make Check Payable to:
 City of Alma
 525 E. Superior St.
 Alma, MI 48801



CITY OF ALMA, MICHIGAN

525 E. Superior Street, Alma, MI 48801
www.ci.alma.mi.us

Hazardous Waste Collection Costs 2019

City of Alma Street Department Man Hours	72.5	\$ 3,611.20
Stericycle Environmental Solutions		\$12,569.17
Alma Reminder & Morning Sun Advertising Invoice		\$ 422.30
Gratiot County Herald Advertising Invoice (April)		\$ 180.50
Gratiot County Herald Advertising Invoice (May)		\$ 180.50
CM Rubber Technologies Inc. (Tire pickup)		\$ 1,000.00
Total cost of Project		\$17,963.67

2019 Number of Participants	152		
		Percentage	
St Louis Participants	56	37.00%	\$6,646.56
Alma Participants	96	63.00%	\$11,317.11
Total share of costs			\$17,963.67

Respectfully submitted,

A handwritten signature in cursive script that reads "Sara Anderson".

Sara Anderson
Operations Assistant
Public Services

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 86

For Meeting of November 5, 2019

ITEM TITLE: Road Salt
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Payment to Detroit Salt Co. for Purchase of Road Salt in the amount of \$6,772.25.

Moved by:

Supported by:

Payment to Detroit Salt Co. for Purchase of Road Salt in the amount of \$6,772.25.



12841 SANDERS STREET
DETROIT, MI 48217

Phone No. 313-841-5144

Fax No. 313-841-0466

ar@detroitsalt.com

Sell-to
ST LOUIS CITY
JAMIE LONG
300 N MAIN ST
Saint Louis, MI 48880
UNITED STATES

Ship-to
ST LOUIS CITY
ST LOUIS CITY
320 E PROSPECT ST
MARK ABBOTT 989-763-8478
Saint Louis, MI 48880

Invoice No. SI20-00387
Posting Date 10/17/19
Payment Terms NET 30
Due Date 11/16/19
P.O.
Customer No. MISTL01

Ticket No.	Date	Order	Location	Product	Qty	Rate	Amount	Fee Amount	Tax Amount	Total
747747	10/17/19	SO19-00309	007	ROCK SALT	50.12	67.52	3,384.10			3,384.10
747753	10/17/19	SO19-00309	007	ROCK SALT	50.18	67.52	3,388.15			3,388.15
Invoice Total					100.30		6,772.25			6,772.25

Total Invoice 6,772.25

QUESTIONS? PLEASE CALL 313-841-5144

FEDERAL ID 38-3341484

Please remit payment to: Detroit Salt Company, PO Box 874127 Kansas City, MO 64187-4127

PLEASE NOTE THE CHANGE IN OUR REMIT TO ZIP CODE FROM 64187-0982 TO 64187-0661 - THANK YOU!



12841 SANDERS STREET
DETROIT, MI 48217

Phone No. 313-841-5144

Fax No. 313-841-0466

ar@detroitsalt.com

Sell-to
ST LOUIS CITY
JAMIE LONG
300 N MAIN ST
Saint Louis, MI 48880
UNITED STATES

Ship-to
ST LOUIS CITY
ST LOUIS CITY
320 E PROSPECT ST
MARK ABBOTT 989-763-8478
Saint Louis, MI 48880

Invoice No. SI20-00335
Posting Date 10/16/19
Payment Terms NET 30
Due Date 11/15/19
P.O.
Customer No. MISTL01

Ticket No.	Date	Order	Location	Product	Qty	Rate	Amount	Fee Amount	Tax Amount	Total
747621	10/16/19	SO19-00309	007	ROCK SALT	49.88	67.52	3,367.90			3,367.90
Invoice Total					49.88		3,367.90			3,367.90

Total Invoice 3,367.90

QUESTIONS? PLEASE CALL 313-841-5144

FEDERAL ID 38-3341484

Please remit payment to: Detroit Salt Company, PO Box 874127 Kansas City, MO 64187-4127

PLEASE NOTE THE CHANGE IN OUR REMIT TO ZIP CODE FROM 64187-0982 TO 64187-0661 - THANK YOU!

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 8c

For Meeting of November 5, 2019

ITEM TITLE: Purchase of Valves
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Payment to Val-Matic for Purchase of 17 Valves for WWTP in the amount of \$10,519.00.

Moved by:

Supported by:

Payment to Detroit Salt Co. for Purchase of Road Salt in the amount of \$6,772.25.



VAL-MATIC VALVE AND MANUFACTURING CORP.

905 RIVERSIDE DRIVE - ELMHURST, IL 60126
PHONE (630) 941-7600 FAX (630) 941-8042

INVOICE PAGE
371579 1

SHIP WWTP
TO 404 E PROSPECT ST
ST LOUIS MI 48880

DATE 10/14/19
DUE ON 11/13/19

N

SOLD ST. LOUIS, CITY OF
TO 300 N MILL ST
ST. LOUIS MI 48880

TERMS
NET 30 DAYS

CUSTOMER		ORDER	SLS REP.	P.O. NUMBER	P.O. REV.
1 55941100		CO 352108	1511	ST LOUIS WWTP	
SHIP NO.	SHIPPING INSTRUCTIONS		SHIP DATE	SHIP WEIGHT	
286075	P/L 00265966		10/11/19	1,830.000 LB	
LINE NO	ITEM NUMBER/DESCRIPTION	U/M	QUANTITY/PRICE/B.O.	EXTENSION	
	Carrier . . : FEDEX FREIGHT PRIORITY		Pro-Bill:	5070146130	
	Reference order number CO352108				
	PREPAY - INCLUDED ON INV.				
1	5806RN.3XF	EA	17.000		
	6" 125# FLG CCPV DIR-NUT 50R*		602.000	10,234.00	
	WITH FUSION BONDED EPOXY, SS BOLTS				
	FREIGHT & HANDLING			285.00	
	NO TAXES			.00	

EXTENSION TOTAL	10,234.00	TERMS DISCOUNT	.00	
MISC CHARGES	.00		.00	
FREIGHT	285.00	AMOUNT DUE		10,519.00
TAXES	.00			

All sales are subject to the Val-Matic Valve & Manufacturing Corp. (Val-Matic), Terms of Sale effective on receipt of the purchase order, which are incorporated in full by this reference. The Terms of Sale are available at <http://www.valmatic.com/terms.html>, and can be provided to the purchaser upon request. Val-Matic limits acceptance to the Terms of Sale, and objects to any other additional or different terms in the purchase order or acceptance.

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 8d

For Meeting of November 5, 2019

ITEM TITLE: Penny Park Playground Equipment
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Payment to Game-Time for Purchase of Penny Park Playground Equipment in the amount of \$18,767.64.

Moved by:

Supported by:

Payment to Game-Time for Purchase of Penny Park Playground Equipment in the amount of \$18,767.64.



A PLAYCORE Company

150 PlayCore Dr SE, Fort Payne, AL 35967
www.gametime.com
(256) 845-5610 * (800) 633-2394

Remit to:
Game Time
PO Box 680121
Fort Payne, AL 35968

Invoice date **10/18/2019**
Payment terms **Net 30 days**

Invoice

Page 1 of 3
Invoice number PJI-0125513
Customer no 00030064
Customer PO Per Quote
Reference MG19372
Date shipped 10/11/2019

Sold to:

City of St. Louis
320 East Prospect
SAINT LOUIS, MI 48880

Ship to :

City of St. Louis
320 East Prospect
M/F Penny Park PG
St. Louis, MI 48880

OCT 24 2019

BY:----

Original Order No: **9267106**
Project Name City of St. Louis - Penny Park - 20
Sales Group: Sinclair Recreation Llc

Catalog No	Description	Qty	Unit price	Amount
RDU	PLAYGROUND EQUIPMENT	1.00	23,690.000	23,690.00
12024	3.5" UPRT ASS'Y ALUM 9' (BASIC:BZ BRONZE)	1.00	0.000	0.00
12025	3.5" UPRT ASS'Y ALUM 10' (BASIC:BZ BRONZE)	4.00	0.000	0.00
12026	3.5" UPRT ASS'Y ALUM 11' (BASIC:BZ BRONZE)	2.00	0.000	0.00
12077	3.5" UPRT ASS'Y ALUM 15' (BASIC:BZ BRONZE)	7.00	0.000	0.00
12207	2'-6"/3" OVERHEAD TREE CLB (ACCENT:Q BUTTERSCTCH)	1.00	0.000	0.00
12215	CRUNCH BAR PRIME TIME (ACCENT:Q BUTTERSCTCH)	1.00	0.000	0.00
18200	36"SQ P/T PUNCHED DECK (DECK:PVC:BR BROWN2002)	1.00	0.000	0.00
18201	36"TRI P/T PUNCHED DECK (DECK:PVC:BR BROWN2002)	4.00	0.000	0.00
18319	SINGLE STEERING WHEEL (BASIC:BZ BRONZE)	1.00	0.000	0.00
18602	5" TUBE SLIDE (BASIC:BZ BRONZE) (ROTOPLASTIC:BK LITE GREEN) (TUBE:BK LITE GREEN)	1.00	0.000	0.00
18682	HIGH WHISTLE (ACCENT:Q BUTTERSCTCH)	1.00	0.000	0.00
19003	DECORATIVE PANEL (ROTOPLASTIC:BK LITE GREEN)	1.00	0.000	0.00
19005	2'RISE TRANSFER W/BARRIER (ACCENT:Q BUTTERSCTCH) (DECK:PVC:BR BROWN2002)	1.00	0.000	0.00
19013	3'TRANSFER PLAT W/BARRIER (ACCENT:Q BUTTERSCTCH) (BASIC:BZ BRONZE) (DECK:PVC:BR BROWN2002)	1.00	0.000	0.00
19078	4'-6"/5'-0" ARCH CLIMBER (ACCENT:Q BUTTERSCTCH)	1.00	0.000	0.00
19096	SCHOONER CLIMBER 4'-6"/5' (ACCENT:Q BUTTERSCTCH)	1.00	0.000	0.00
19322	SWERVE ZIP SLIDE 4'-6"/5' (ROTOPLASTIC:BK LITE GREEN)	1.00	0.000	0.00
19419	FUN-L CRAWL TUBE ATTACH (BASIC:BZ BRONZE) (ROTOPLASTIC:BK LITE GREEN) (TUBE:BK LITE GREEN)	1.00	0.000	0.00
19756	UMBRA TRIANGLE ROOF (ROTOPLASTIC:BK LITE GREEN)	1.00	0.000	0.00
19757	UMBRA SQUARE ROOF (ROTOPLASTIC:BK LITE GREEN)	1.00	0.000	0.00
19762	UMBRA PLUG (ROTOPLASTIC:BK LITE GREEN)	7.00	0.000	0.00
RDU	PLAYGROUND EQUIPMENT	1.00	1,769.000	1,769.00
12583	F/S PRIMETIME SWING (BASIC:BZ BRONZE)	1.00	0.000	0.00
SS8910	3 1/2" BELT SEAT-SS	2.00	0.000	0.00
1SHCYB	3.5"AL PIP W/ CAP 10' (BASIC:BZ BRONZE)	1.00	0.000	0.00
1SHCYC	3.5"AL PIP W/ CAP 10' (BASIC:BZ BRONZE)	1.00	0.000	0.00
1SHCYD	3.5"AL PIP W/ CAP 9' (BASIC:BZ BRONZE)	1.00	0.000	0.00
1SHCYE	3.5"AL PIP W/ CAP 10' (BASIC:BZ BRONZE)	1.00	0.000	0.00
1SHCYF	3.5"AL PIP W/ CAP 10' (BASIC:BZ BRONZE)	1.00	0.000	0.00
1SHCYG	3.5"AL PIP W/O CAP 15' (BASIC:BZ BRONZE)	1.00	0.000	0.00
1SHCYH	3.5"AL PIP W/O CAP 15' (BASIC:BZ BRONZE)	1.00	0.000	0.00
1SHCYJ	3.5"AL PIP W/O CAP 15' (BASIC:BZ BRONZE)	1.00	0.000	0.00
1SHCYK	3.5"AL PIP W/O CAP 15' (BASIC:BZ BRONZE)	1.00	0.000	0.00
1SHCYL	3.5"AL PIP W/O CAP 15' (BASIC:BZ BRONZE)	1.00	0.000	0.00
1SHCYM	3.5"AL PIP W/O CAP 15' (BASIC:BZ BRONZE)	1.00	0.000	0.00
1SHCYN	3.5"AL PIP W/O CAP 15' (BASIC:BZ BRONZE)	1.00	0.000	0.00
1SHCYP	3.5"AL PIP W/ CAP 11' (BASIC:BZ BRONZE)	1.00	0.000	0.00
1SHCYQ	3.5"AL PIP W/ CAP 11' (BASIC:BZ BRONZE)	1.00	0.000	0.00



A PLAYCORE Company

150 PlayCore Dr SE, Fort Payne, AL 35967
www.gametime.com
(256) 845-5610 * (800) 633-2394

Remit to:
Game Time
PO Box 680121
Fort Payne, AL 35968

Invoice date **10/18/2019**
Payment terms **Net 30 days**

Invoice

Page 2 of 3
Invoice number PJI-0125513
Customer no 00030064
Customer PO Per Quote
Reference MG19372
Date shipped 10/11/2019

Sold to:

City of St. Louis
320 East Prospect
SAINT LOUIS, MI 48880

Ship to :

City of St. Louis
320 East Prospect
M/F Penny Park PG
St. Louis, MI 48880

Original Order No: **9267106**
Project Name City of St. Louis - Penny Park - 20
Sales Group: Sinclair Recreation Llc

Catalog No	Description	Qty	Unit price	Amount
158279	PIN-IN TOOL KIT(TORX BIT)	1.00	0.000	0.00
139361	AEROSOL PAINT 4.5 OZ. (BASIC:BZ BRONZE)	1.00	0.000	0.00
139361	AEROSOL PAINT 4.5 OZ. (BASIC:Q BUTTERSCTCH)	1.00	0.000	0.00
168285	5-12 AGE APPROPRIATE	2.00	0.000	0.00
169164	ASTM WARNING LABEL	2.00	0.000	0.00
	Sub total			25,459.00
Freight	Freight	1.00	1,600.140	1,600.14
	Sub total			1,600.14
Discount	Invoice Discount	(1.00)	8,291.500	(8,291.50)
	Sub total			(8,291.50)
Total				18,767.64

Sales subtotal amount

18,767.64

Sales tax

0.00

INVOICE TOTAL DUE

USD

\$18,767.64



A PLAYCORE Company

150 PlayCore Dr SE, Fort Payne, AL 35967
www.gametime.com
(256) 845-5610 * (800) 633-2394

Remit to:
Game Time
PO Box 680121
Fort Payne, AL 35968

Invoice date **10/18/2019**
Payment terms **Net 30 days**

Invoice

Page 3 of 3
Invoice number PJI-0125513
Customer no 00030064
Customer PO Per Quote
Reference MG19372
Date shipped 10/11/2019

Sold to:

City of St. Louis
320 East Prospect
SAINT LOUIS, MI 48880

Ship to :

City of St. Louis
320 East Prospect
M/F Penny Park PG
St. Louis, MI 48880

CONCEALED SHORTAGES MUST BE REPORTED TO GAMETIME WITHIN 60 DAYS OF RECEIPT OF MERCHANDISE.

CONDITIONS:

TITLE TO THIS MERCHANDISE PASSES TO BUYER WHEN SELLER DELIVERS GOODS TO CARRIER

Please note that GAMETIME is a material supplier only and therefore not subject to payment retainage. Shipment of goods which appear on this invoice constitutes completion of this contract by GAMETIME. Payment in full is required within the agreed terms stated on this invoice. Warranty claims and back charges may not be deducted from contract payments without prior approval of GAMETIME customer service personnel.

Seller hereby certifies, to the best of its knowledge, information and belief, that its selling price does not exceed the maximum price permissible under any prevailing applicable law or regulation. Seller agrees to refund any amounts paid by Buyer which are subsequently determined to be in excess of such maximum price.

We hereby certify that these goods were produced in compliance with all applicable requirements of Sections 6, 7 and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Section 14 thereof.

Tell me about your experience.
Call me at 256-997-5308 or
email at SpencerC@GameTime.com

Spencer Cheak
Group President

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 8e

For Meeting of November 5, 2019

ITEM TITLE: 2019 Sidewalk Project
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Payment to Seifert Concrete for 2019 Sidewalk Improvement Project in the amount of \$20,000.00.

Moved by:

Supported by:

Payment to Seifert Concrete for 2019 Sidewalk Improvement Project in the amount of \$20,000.00.

**SEIFERT CONCRETE
608 WEST OAK STREET
ASHLEY, MICHIGAN 48806
(989) 620-0158**

INVOICE DATE: 10-16-19

**CITY OF ST. LOUIS
ATTN: MARK ABBOTT**

DESCRIPTION

**833 LINEAL FEET OF 4'X5' CITY SIDEWALKS AT
VARIOUS LOCATIONS ON CLINTON ST & MAIN ST**

TOTAL INVOICE AMOUNT

\$20,000.00

***THANK YOU FOR YOUR BUSINESS**

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 8f

For Meeting of November 5, 2019

ITEM TITLE: Professional Services
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Payment to Rowe for Professional Services for West State Street Reconstruction in the amount of \$5,000.00.

Moved by:

Supported by:

Payment to Rowe for Professional Services for West State Street Reconstruction in the amount of \$5,000.00.



ROWE PROFESSIONAL SERVICES COMPANY

540 S. Saginaw St., Ste 200
 Flint, Michigan 48502
 Phone: (810) 341-7500
 Fax: (810) 341-7573
 www.rowepsc.com

City of St. Louis
 300 N. Mill St.
 St. Louis, MI 48880

October 7, 2019
 Project No: 19M0043
 Invoice No: 0091879
 Project Mgr Jeffrey Markstrom

Project 19M0043 West State Street Reconstruction

Design services for approximately 2,000 feet of road and utility reconstruction. Project will be partially funded by MDOT LAP program.

Professional Services from August 18, 2019 to September 14, 2019
 Fee

Billing Phase	Fee	Percent Complete	Earned
Design Engineering	50,000.00	20.00	10,000.00
Design Survey	7,000.00	100.00	7,000.00
Soil Borings	4,000.00	0.00	0.00
Total Fee	61,000.00		17,000.00
		Previous Fee Billing	12,000.00
		Current Fee Billing	5,000.00
	Total Fee		5,000.00
	Total Amount Due		\$5,000.00

SEP 18 2019

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 89

For Meeting of November 5, 2019

ITEM TITLE: Primary Clarifier Bypass
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Final Payment to JR Heineman for Primary Clarifier Bypass Project at the WWTP in the amount of \$5,057.75.

Moved by:

Supported by:

Approve Final Payment to JR Heineman for Primary Clarifier Bypass Project at the WWTP in the amount of \$5,057.75.



AIA Document G702™ - 1992

Application and Certificate for Payment

TO OWNER: City of Saint Louis 300 N. Mill Street St. Louis, MI 48880	PROJECT: City of St. Louis Primary Clarifier Bypass WWTP - 404 E. Prospect St, St. Louis	APPLICATION NO: 002	Distribution to: OWNER: <input checked="" type="checkbox"/>
FROM J.R. Heineman & Sons, Inc.	VIA Spicer Group, Inc.	PERIOD TO: October 25, 2019	ARCHITECT: <input checked="" type="checkbox"/>
CONTRACTOR: 1224 N. Niagara Street Saginaw, MI 48602	ARCHITECT: 230 S. Washington Avenue Saginaw, MI 48602	CONTRACT FOR: General Construction	CONTRACTOR: <input type="checkbox"/>
		CONTRACT DATE: February 05, 2019	FIELD: <input type="checkbox"/>
		PROJECT NOS: 126359SG2018 / 19-801 /	OTHER: <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$136,000.00
2. NET CHANGE BY CHANGE ORDERS	\$5,057.75
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$141,057.75
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$141,057.75
5. RETAINAGE:	
a. 0 % of Completed Work (Column D + E on G703)	\$0.00
b. 0 % of Stored Material (Column F on G703)	\$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$0.00
6. TOTAL EARNED LESS RETAINAGE	\$141,057.75
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$126,951.98
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$14,105.77
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$5,057.75	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$5,057.75	\$0.00
NET CHANGES by Change Order		\$5,057.75

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By: [Signature] Date: October 25, 2019
State of: Michigan
County of: Saginaw
Subscribed and sworn to before me this 25th day of OCTOBER, 2019
Notary Public: Heidi Westphal
My Commission expires: December 15, 2025

Heidi G Westphal
Notary Public - State of Michigan
County of Saginaw
My Commission Expires 12-15-2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$14,105.77
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
By: [Signature] Date: 10/30/19
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



ITEM NO. 8h

DATE 11/5/19

300 North Mill Street • St. Louis, Michigan 48880
(989) 681-2137 • Fax (989) 681-3842 • www.stlouismi.com

October 23, 2019

City Council
City of St. Louis
300 North Mill Street
St. Louis, MI 48880

Dear Council Members:

The City has received a grant for \$22,500 from the W.T. Morris Foundation! Funds are to be used to complete interior work, including finishing the new change room as well as restoring the original sign and finishing the front entryway/façade.

The Foundation was excited to hear about our efforts with the pool and interested to hear about the original project in 1953. As part of the grant application, we provided them with historical background on the pool and the W.T. Morris Foundation's part in it. We also were able to come up with information from City Council minutes, showing the original agreement.

They were also very considerate in providing funds in a short period of time, in appreciation of the fact that we were already underway with much of the project. For a big organization, they were extremely responsive and helpful through the entire process.

Thanks to all of you especially for your support of the pool house project. It's hard to believe it is LESS THAN A YEAR since the GREAT Grant was awarded by the Gratiot County Community Foundation. To get this completed and ready in time for this past summer's swim season was a huge accomplishment. You should be proud of the entire staff of the City for this, as virtually every person had a hand in it.

With all these improvements, we should look forward to the W.T. Morris Memorial Pool being a key feature of our community for years to come. Thanks again!

Yours truly,

Philip Hansen
DDA/Economic Development Director

THE WILLIAM T. MORRIS FOUNDATION INCORPORATED
49 RICHMONDVILLE AVE – SUITE 306 - WESTPORT, CT 06880-2054

October 17, 2019

Philip Hansen
Economic Development Director
City of St. Louis
300 North Mill Street
St. Louis, MI 48880

Dear Phil:

We are pleased to advise you that the Directors of the William T. Morris Foundation have awarded the City of St. Louis, Michigan, a grant of \$22,500 for which a check is enclosed. Please apply this grant towards the W.T. Morris Memorial Swimming Pool - Pool House Upgrades & Refurbishing.

Prompt acknowledgement of this grant would be appreciated.

Thank you for contacting us. We wish you continued success in your good work.

Sincerely,



Bruce A. August
President & CEO

BAA/jj

Enclosure: 1

Resolution 2019-07City of Saint Louis
Freedom of Information Act (FOIA) Policy

Minutes of a Regular meeting of the City Council of the City of St. Louis, County of Gratiot, Michigan held on the 5^h day of November, 2019, at 6:00 P.M.

Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T Kubin,
Tom Reed

Absent: None

The following preamble and resolution were offered by Member _____, and supported by Member _____:

WHEREAS, the City of St. Louis finds it necessary to clarify and amend its established Freedom of Information Act Policy (FOIA);

NOW THEREFORE BE IT RESOLVED, the City Council hereby amends Resolution 2015-07 to add the following statements to the policy regarding FOIA:

Section 2: Requesting a Public Record

The requester must include your complete name, address, and contact information. If the request is made by a person other than an individual, the requester must include the complete name, address, and contact information of the person's agent who is an individual. An address must be written in compliance with United States Postal Service addressing standards. Contact information must include a valid telephone number or electronic mail address.

Section 4: Fees and Deposits

The deposit must be received within 45 days from the receipt of the notice of deposit, if the requesting person has not filed an appeal of the deposit amount, the request shall be considered abandoned by the requesting person.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Mari Anne Ryder, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Saint Louis, County of Gratiot, Michigan, at a regular meeting held November 5, 2019.

Mari Anne Ryder, City Clerk

BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 9B

For Meeting of November 5, 2019

ITEM TITLE: Professional Services
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Proposal from FTC&H for Professional Services related to Design and Installation of Well No. 12 in the amount of \$182,800.00 to be reimbursed by EPA Grant Funds.

Moved by:

Supported by:

Approve Proposal from FTC&H for Professional Services related to Design and Installation of Well No. 12 in the amount of \$182,800.00 to be reimbursed by EPA Grant Funds.



October 23, 2019
Project No. 191116

Mr. Kurt Giles
City of Saint Louis
City Manager
300 North Mill Street
Saint Louis, MI 48880

Re: Proposal for Professional Services
New Groundwater Supply Test Well (Well 12) Design and Installation
Saint Louis Water Supply Replacement, City of Saint Louis, Michigan

Dear Kurt:

Fishbeck, Thompson, Carr & Huber, Inc. (Fishbeck) is pleased to submit this proposal for continuing professional services to the City of Saint Louis (City) for the design and installation of a new drinking water supply well (Well 12). The cities of Alma and Saint Louis have formed the Gratiot Area Water Authority (GAWA) with the objective of securing a water supply capable of replacing the City of Saint Louis' water supply and sustaining both communities. Wells 9, 10, and 11 have been installed as part of the project to date. An additional well (Well 12) is needed to contribute toward the total capacity of 3.56 million gallons per day (MGD) required to replace the City's water supply.

On August 8, 2019, Fishbeck attended a meeting with the cities of Saint Louis and Alma, the United States Environmental Protection Agency (USEPA), and the Michigan Department of Environment, Great Lakes, and Energy (EGLE) to discuss the installation of Well 12. The installation of Well 12 on the southern portion of the former Fredrickson property, which the City currently owns, was discussed. A 12-inch diameter test well had previously been installed on the property and tested in 2009. This well was abandoned by the City due to its low specific capacity and inadequate vertical alignment. It was requested that Fishbeck review available information and further evaluate the southern portion of the former Fredrickson property for consideration as a site for Well 12.

Following are Fishbeck's proposed scope of services and associated fees for the design, installation, and testing of Well 12. A proposal for a well house will be submitted after installation of the well has been completed.

Scope of Services

Task 1: General Consulting and Planning

- Fishbeck will complete a review of local hydrogeological conditions using a combination of existing and readily available information (published studies conducted by Fishbeck or others and government data bases), including the installation and testing of the 2009 test well formerly located on the property. Fishbeck will also review information from local water well records, known sites of environmental contamination, and FEMA flood hazard information. Fishbeck will use information from this review to evaluate potential groundwater sources, including information regarding physical characteristics, estimated yields, and potential water quality concerns.
- Fishbeck will consult with the City to determine preferred location on the southern portion of the Fredrickson property for the new test well.
- Fishbeck will contact EGLE to perform a well site inspection for the proposed test well. The test well pilot boring will not proceed until approval from EGLE has been received.



Task 2: Oversee Completion of Observation Well and Test Well Pilot Boring

- An initial soil boring will be completed by a licensed drilling contractor using direct-circulation mud rotary drilling methods at the proposed location presented on Figure 1. This initial boring will determine the presence and thickness of the glacial aquifer, and subject to favorable findings, an observation well will be installed. It is anticipated that the observation well screen will be installed near the base of the aquifer and the well will consist of 5-inch diameter PVC casing with a 10-foot long, 0.010-inch slot, 5-inch diameter PVC screen. An appropriately sized sand filter pack will be placed in the annulus surrounding the screen, from the base of the screen to approximately 5 feet above the top of the screen. A neat cement grout will be placed in the remaining annulus by tremie grouting from the top of the sand pack to ground surface. Following installation, the observation well will be developed by the drilling contractor using air methods. The well will be equipped with an aboveground locking protective casing and vented cap. A Fishbeck geologist will document the completion of the boring/observation well.
- Following installation and development of the observation well, a limited yield test will be conducted. This would include pumping the observation well at the maximum rate feasible (60 to 70 gallons per minute [gpm]) with a submersible pump and measuring the resulting water-level drawdown within the well. This a short-term qualitative test (1 to 4 hours); however, it will be beneficial in providing an initial assessment of the aquifer's hydraulic capabilities. For example, pumping at maximum rate with only minor drawdown of the in-well water level would be a positive indication of the aquifer's ability to yield water and a reason to continue with the completion of the test well pilot boring and design, installation, and testing of a large-diameter (estimated 16-inch diameter) test well.
- Following installation and yield testing of the observation well, and subject to favorable findings, a pilot boring will be completed by a licensed drilling contractor at the proposed test well location (refer to Figure 1). The pilot boring will be completed using direct circulation mud rotary drilling methods. The boring will extend to the base of the aquifer (estimated to be approximately 280 feet below ground surface), and samples of the formation will be collected by the drilling contractor for sieve/grain size analysis. The drilling contractor will be responsible for the collection of representative formation samples and preparing a detailed borehole log. A Fishbeck geologist will document the completion of the pilot boring and select the samples for grain size analysis. The drilling contractor will submit the appropriate soil samples for sieve/grain size analyses and provide the results to Fishbeck.
- The pilot boring will be geophysically logged using gamma and electrical resistivity equipment provided by the drilling firm.
- Upon completion, the pilot borehole will be backfilled with clean sand and sealed at the surface with bentonite.
- Using the information from the pilot boring, Fishbeck will complete the test well design for the well screen, filter pack, and well depth.

Task 3: Preparation of Design and Technical Specifications for Drilling and Well Installation

- Fishbeck will prepare design and technical specifications for drilling and test well installation/testing. These specifications will be provided to the City for bidding the work to well drilling contractors.

Task 4: Oversee Construction and Testing of Test Well

Following is a general description of the drilling contractor services that will be included in the technical specifications. Fees for Fishbeck professional services for test well installation and testing oversight are included in this proposal. Fees for these drilling contractor services are not included in this proposal.



- The selected drilling contractor will install the test well as designed at the same location as the pilot boring. The drilling contractor will enlarge the diameter of the pilot boring using direct circulation mud rotary drilling methods and install a large-diameter test well as designed. Following installation, the well will be developed by the drilling contractor using air-lift techniques. A Fishbeck geologist will document the installation and construction of the test well.
- Following completion and development of the test well, the drilling contractor will perform a step-drawdown/capacity test. The test will involve pumping the well at various flow rates, while measuring drawdown in the test well, to determine the specific capacity of the well. The drilling contractor selected by the City will be responsible for installation and operation of a temporary pump necessary to complete the test. A Fishbeck geologist will record flow rates and drawdown measurements during the test and document the specific capacity.
- EGLE requires aquifer performance testing for new Type I drinking water supply wells. Aquifer performance testing involves pumping the test well at a constant flow rate, while measuring water levels in at least two observation wells prior to, during, and after pumping. The test must be performed in accordance with EGLE aquifer testing requirements. If the well is installed in a confined aquifer, the required pumping duration is 24 hours (it is anticipated that the aquifer will be confined). The aquifer performance test will be completed to determine the aquifer coefficients of transmissivity and storativity, determine local boundary effects, and evaluate the effects of pumping on the surrounding area. It is anticipated that the three existing 2-inch diameter observation wells located on the Fredrickson site (FS-1, FS-2, and FN-2) as well as the new observation well can be used to measure water levels during aquifer performance testing and no additional observation wells will be required. The drilling contractor selected by the City shall provide the equipment and support necessary to complete the aquifer performance test. Fishbeck will install data loggers in the observation wells to record water level data prior to, during, and after the aquifer performance test.
- Near the end of the aquifer performance test, Fishbeck will collect a groundwater sample to be analyzed for a variety of organic and inorganic parameters, as required by the EGLE Safe Drinking Water Act (Act 399) for new drinking water supplies. A sample will also be collected for radionuclides analysis (gross alpha, radium-226, and radium-228).
- Following the aquifer performance test, Fishbeck will analyze the data to determine aquifer characteristics.
- Fishbeck will prepare a groundwater supply report describing the well construction and testing activities, summarizing analytical data and aquifer performance testing results, and evaluating pumping effects on nearby wells and sites of potential contamination. This task may include the use of the existing groundwater flow model to evaluate the pumping effects of the supply well. This report will be submitted to EGLE for approval to convert the test well into a drinking water supply well (Well 12).

Assumptions

- On July 31, 2014, the MDEQ issued GAWA a Large Quantity Withdrawal Permit. The permit authorizes 3.56 MGD in withdrawal capacity restricted to four wells on two sites purchased by the City, including the former Fredrickson property. Additional Large Quantity Withdrawal registration or permitting will not be required, except to update the final location of the supply well identified in the permit.
- The proposed location of test well has been approved by EGLE.
- Fishbeck will contract directly with a licensed drilling firm for the completion of the test well pilot boring. The information from the pilot boring will be used to design the test well and this information will be included in the technical specification for bidding to well drillers for installation of the test well. This proposal does include drilling costs for completion of the test well pilot hole.



- Installation of additional observation wells will not be required as two preexisting observation wells are already located at the site.
- Following the receipt of bids, the City will select and contract directly with a licensed drilling firm for the installation and testing of the test well. This proposal does not include drilling, well installation, or testing costs for the test well.
- Acquisition of a signed permit from EGLE to convert the test well to a Type I supply well is required.
- Clearing of trees and brush as well as the construction of an access road to facilitate completion of the test well pilot boring will not be required. If clearing and construction of an access road are necessary, a cost estimate can be provided to the City prior to conducting any of the activities. Depending on the weather and site conditions, the Contractor may need to include additional costs to access the site.

Fishbeck Cost Estimate	Labor	Expenses	Outside Services/ Drilling Firm and Analytical Laboratory
Task 1: General Consulting and Planning	\$18,500	\$200	\$0
Task 2: Oversee Completion of Observation Well and Test Well Pilot Boring	\$22,000	\$2,400	\$32,000
Task 3: Preparation of Design and Technical Specifications for Drilling and Well Installation	\$19,500	\$400	\$0
Task 4: Oversee Construction and Testing of Test Well	\$79,000	\$7,000	\$1,800
Subtotal	\$139,000	\$10,000	\$33,800
TOTAL	\$182,800		

Fishbeck will provide these services on a time-and-materials basis with an understanding not to exceed the estimated fee associated with this defined scope of services without the City's authorization. We look forward to continuing to work with the City and the Authority on this project.

Attached is our Professional Services Agreement Amendment. If you concur with our scope of services, please sign in the spaces provided and return the executed contract and amendment to the attention of Nan Schoonmaker (neschoonmaker@ftch.com). This proposal is made subject to the Terms and Conditions for Professional Services from our original agreement dated September 5, 2012 for the Saint Louis Supply Replacement. Invoices will be submitted every four weeks and payment is due upon receipt.

Schedule

Fishbeck is prepared to begin work on this project upon receiving authorization to proceed with Tasks 1 and 2 and anticipate both items will be completed within four weeks of authorization to proceed.

If you have any questions or require additional information, please contact me at 616.464.3801 or jawillemin@ftch.com.

Sincerely,

FISHBECK, THOMPSON, CARR & HUBER, INC.

John A. Willemin, PE

dmg
Attachments
By email



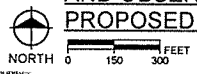
- LEGEND**
- ⊕ Proposed Observation Well
 - ⊕ Production Well
 - ⊕ Observation Well
 - ⊕ Test Well

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 constructors

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Gratiot Area Water Authority
 Gratiot County, Michigan
 Well No. 12 Design and Installation Proposal

**WELL NO. 12 TEST WELL
 AND OBSERVATION WELL
 PROPOSED LOCATIONS**



DOTING ENGINEERING CONSULTANTS ARCHITECTS INC. 11500 W. 13th Street, Suite 100, Grand Rapids, MI 49508-1150. Date: 10/27/2013 12:28 PM. User: A2E

PROJECT NO
 FIGURE NO
1
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 Fitch, Thompson and Associates, Inc.



Professional Services Agreement Amendment

To the Agreement between Fishbeck and the City of Saint Louis
For the Saint Louis Water Supply Replacement – Well 12 Projects
Fishbeck Project No. 191161

This Agreement between Fishbeck and the City of Saint Louis shall be conducted in accordance with the Agreement between Fishbeck and the Gratiot Area Water Authority dated September 5, 2012. All general Terms, Conditions, and Provisions including Exhibits, of that agreement shall apply to this Agreement. The Agreement is modified as follows:

SECTION 1 - BASIC SERVICES OF ENGINEER

1.1.1 Add to Basic Services:

Professional Services for New Groundwater Supply Test Well (Well 12) Design and Installation the Scope of Services as detailed in the October 23, 2019 letter.

SECTION 4 - PERIOD OF SERVICE

1.1.2 Add the following:

Services for New Groundwater Supply Test Well (Well 12) Design and Installation through April 30, 2020.

SECTION 6 - PAYMENTS TO ENGINEER

6.1.1 Add the following:

Professional Services for New Groundwater Supply Test Well (Well 12) Design and Installation on the basis of current hourly rates plus reimbursable expenses and outside services against an estimated budget of \$182,800 as scheduled in the proposal letter.

APPROVED FOR CLIENT:

City of Saint Louis

BY: _____

TITLE: _____

AMENDMENT DATE: _____

ACCEPTED FOR:

Fishbeck, Thompson, Carr & Huber, Inc.

BY: _____

TITLE: _____

DATE: _____

October 23, 2019

Senior Vice President

MariAnne Ryder

From: Keith Risdon
Sent: Thursday, October 24, 2019 7:51 AM
To: Kurt Giles; MariAnne Ryder
Cc: Bobbie Marr
Subject: FW: Maple St. Reconstruction
Attachments: 2019-10-23_Maple WDC#1.pdf; 2019-10-23_ltragrMapleSt_Reconstruction.pdf

Mari Anne,

Could you please place these two items on the Council agenda for approval at the November 5 meeting. One is for extra work above the original design proposal that Spicer did As a result of the Consumers Energy gas line replacement work and some additional investigation work that I required regarding the sanitary sewer design.

The second proposal is for Contract Administration and Construction oversite work on the Maple Street Reconstruction project.

Thanks,

Keith

From: Norton, Mark D. <markn@spicergroup.com>
Sent: Wednesday, October 23, 2019 11:53 AM
To: Keith Risdon <krisdon@stlouismi.com>
Subject: Maple St. Reconstruction

Keith,
Attached is an amendment to our design phase services for the additional work completed on this project as discussed Friday and described in the letter.

Also included is our letter agreement for the grant administration and construction phase services for this project.

Please let me know if you have any questions.

Thank you.

Mark Norton, PE | Project Manager IV
SPICER GROUP, INC.
Office: 989-754-4717 | Cell: 989-205-3254
www.spicergroup.com
Celebrating 75 Years of Success

Total Control Panel [Login](#)

To: krisdon@stlouismi.com	Message Score: 1	High (60): Pass
From: markn@spicergroup.com	My Spam Blocking Level: High	Medium (75): Pass
		Low (90): Pass

[Block this sender](#)

BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 9c

For Meeting of November 5, 2019

ITEM TITLE: Maple Street Project
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Change Order No. 1 from Spicer for additional Design Work for Maple Street in the amount of \$9,700.00.

Moved by:

Supported by:

Approve Change Order No. 1 from Spicer for additional Design Work for Maple Street in the amount of \$9,700.00.

October 23, 2019

Keith W. Risdon, P.E.
City of St. Louis
300 N. Mill Street
St. Louis, MI 48880-1589

RE: Maple Street Infrastructure/Pavement Improvements
From State Street to Hazel
City of St. Louis

Keith:

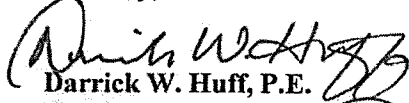
As discussed at our meeting on October 18th, we are providing you with this amendment for the additional design phase effort for the Maple Street Reconstruction project.


The project had the following additional scope items which required effort to the design phase:

Grinder Pump Station for 211 Chestnut -	\$3,200.00
Field Survey to verify sanitary sewer invert at Hazel and Mill -	\$1,300.00
Coordinating the new gas main and lead locations with CE -	\$2,900.00
Potholing Sanitary Sewer Leads -	<u>\$2,300.00</u>
Total	\$9,700.00

We have attached a Work Directive Change for your review and approval. Please acknowledge your approval with an authorized signature and return an enclosed copy to us. If you have any questions or need any additional information, please call me.

Sincerely,


Darrick W. Huff, P.E.
Principal


Mark D. Norton, P.E.
Project Manager

SPICER GROUP, INC
230 S. Washington Avenue
Saginaw, MI 48607
Phone: (989) 754-4717 ext. 5765
Fax: (989) 754-4440
Mail to: markn@spicergroup.com

cc: SGI File 125945SG2019
KAJ/ACCTG

Q:\Proj2018\125945SG2018- St Louis - Maple Street
Reconstruction\ProjMgt\2019-10-23 Maple St_WDC_Ltr.doc

OWNER'S WORK DIRECTIVE CHANGE

NO. 1 TO PROFESSIONAL SERVICES

OWNER - CITY OF ST. LOUIS

PROJECT - MAPLE STREET INFRASTRUCTURE/PAVEMENT IMPROVEMENTS

DATE OF ORIGINAL AGREEMENT - April 20, 2018

PROFESSIONAL'S WORK ORDER - 125945SG2018

In order to help permit the PROFESSIONAL to meet the OWNER'S needs for the referenced project, the OWNER hereby directs the PROFESSIONAL to revise the PROFESSIONAL'S contracted responsibilities (scope of work) according to the following items:

- Additional design phase effort to provide a Grinder Pump Station for 211 Chestnut, Field Survey to verify the sanitary sewer invert at Hazel and Mill, coordination of the new gas main and gas service lead locations with Consumers Energy, and collecting service lead elevation information when the City staff potholed sanitary sewer leads.

Payment for this change shall be based on hourly rates with the total amount to be \$9,700.00 as detailed in the Letter Agreement.

The PROFESSIONAL'S receipt of the fully signed copy of this work directive change from the OWNER shall be the PROFESSIONAL'S notice to proceed with the changes. This document shall be attached to the Letter Agreement and made part of it.

Approved by Owner:

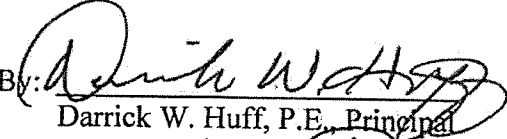
CITY OF ST. LOUIS

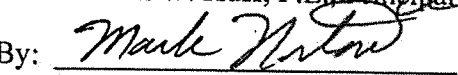
By: _____
Authorized Signature

Date: _____

Prepared by Engineer

SPICER GROUP, INC.

By: 
Darrick W. Huff, P.E., Principal

By: 
Mark D. Norton, P.E., Project Manager

Date: 10-23-19

Instructions to Owner: Please have both copies signed and dated by an authorized representative. Return one completed copy to Spicer Group, Inc.

BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 9D

For Meeting of November 5, 2019

ITEM TITLE: Maple Street Project
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Proposal from Spicer for Professional Services for the Construction Phase of Maple Street Project in the amount of \$175,000.00.

Moved by:

Supported by:

Approve Proposal from Spicer for Professional Services for the Construction Phase of Maple Street Project in the amount of \$175,000.00.

October 23, 2019

Keith W. Risdon, P.E.
City of St. Louis
300 N. Mill Street
St. Louis, MI 48880-1589

RE: Maple Street Infrastructure/Pavement Improvements
From State Street to Hazel
Construction and Grant Administration
City of St. Louis

Keith:

This document contains Spicer Group's proposal to you for Professional Services to provide Grant Administration and Construction phase services for the Maple Street Infrastructure/Pavement Improvements project between State Street and Hazel.

Project Background

Spicer Group completed the design and bidding phase of this project and the City has been awarded a \$250,000 Category B Grant through MDOT. The project entails the replacement of the water main, sanitary sewer, storm sewer, all existing services to these utilities, complete reconstruction of the road with the addition of concrete curb and gutter, hard surface driveways and sidewalk replacement. It is our understanding that you would like us to provide grant administration and construction phase services for this project. The schedule allows for the utility installation this fall & winter and finishing up the road reconstruction, paving, sidewalks, driveways and restoration in the spring of 2020.

Scope of Professional Services

Spicer Group's scope of professional services for this project follows. They are phased to reflect the orderly and reasonable progress of the project.

1. During the Grant Administration phase, we will:
 - Update the contract documents to include "Appendix A- Prohibition of Discrimination in State Contracts" and the insurance requirements in the amounts specified in accordance with MDOT's current standard specifications for construction.
 - Provide a modified bid tab to MDOT with quantities broken down by participating and nonparticipating based on MDOT's method of what they consider eligible costs. This is required for them to approve the Notice of Award.
 - Assist you with establishing and maintaining records and accounts relative to the cost of the project.
 - Coordinate with MDOT prior to approving any construction cost increases to participating items.

- Assist you with providing a final reporting and certification to MDOT that the project was constructed in accordance with the project plans, specifications, and contract.
 - Complete a final “walk through” inspection with MDOT.
2. During the Construction Administration phase:
- Research the qualifications and background of the low bidder if the City or we are not familiar with them.
 - Prepare the tabulation of bids and prepare a letter or recommendation of award of the construction contract to you.
 - Prepare the Contract Documents and distribute them to the Contractor.
 - Review the completed Contract Documents, the insurance certificates, and bonds.
 - Attend and participate in the Public/Neighborhood Meeting with the residents of Maple Street, City Staff and Contractor.
 - Schedule and host the preconstruction meeting.
 - Complete a pre-construction video showing property conditions prior to the start of construction.
 - Provide construction staking necessary to construct the project.
 - Provide general oversight of the project, monitoring progress and quality, reviewing any necessary shop drawings, preparing progress payments for your approval and representing the City of St. Louis on the site.
 - Provide daily onsite inspection to oversee the work when necessary, and to verify the work is completed in conformance with the plans and specifications. This includes Soil Erosion and Sedimentation Control measures.
 - Provide construction materials testing to ensure materials used during construction are as specified and compacted in accordance with the contract documents.
 - Provide Troxler nuclear density gauge and associated density equipment.
 - Provide compaction testing per MDOT requirements for existing subgrade, sand subbase aggregate base, and HMA.
 - Provide laboratory mechanical analysis for granular and dense graded aggregates.
 - The Construction Services Technician will perform material testing services in accordance with the MDOT requirements.
 - Provide concrete testing and compression tests on cylinders cast in the field.
 - Provide material testing reports.

- Prepare any necessary Change Orders and Progress Payments.
- Communicate directly with the contractor to resolve problems and/or claims related to the project.
- Prepare the punch list.
- Revise the plans to reflect the revisions made during the construction and furnish three hard copies and an electronic .pdf file of the As-Built Plans to the City.
- Close out the project.

Fee Schedule

1. Grant Administration:
 - Standard hourly rates with the total amount estimated to be **\$5,000.00**
2. Construction Administration Phase:
 - Standard hourly rates with the total amount estimated to be **\$170,000.00**

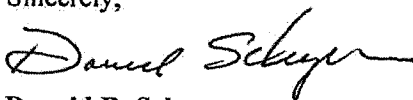
We have calculated these fees based on our understanding of what you want us to do and what you have told us. Should we approach the amount of the fee for any reason before we are finished with the work, if the scope changes or our understanding was incorrect, we will notify you and discuss with you the option of adjusting the amount of the fee or adjusting the scope of services.

Our general conditions for our services are incorporated into and made part of this letter. Any changes to the agreement in this letter must be agreed to by both parties.

If this proposal meets with your approval, please acknowledge this approval with an authorized signature below and return the enclosed copy to us.

We deeply appreciated your continued confidence in Spicer Group, and we look forward to working with you and for you on your project.

Sincerely,



Donald R. Scherzer



Mark D. Norton, P.E.
Project Manager

SPICER GROUP, INC
230 S. Washington Avenue
Saginaw, MI 48607
Phone: (989) 754-4717 ext. 5765
Fax: (989) 754-4440
E-mail: markn@spicergroup.com

Cc: SGI File 125945SG2019
KAJ, Acctg.

Above proposal accepted and approved
by Owner.

CITY OF ST. LOUIS

By: _____
Authorized Signature

Date: _____

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reconstruction\proposal_maple proposal\2019-10-
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Kurt Giles

From: Keith Parrott <KParrott@mpower.org>
Sent: Tuesday, October 22, 2019 1:07 PM
To: Kurt Giles
Cc: Keith Risdon
Subject: RE: State Compliance Purchase Authorization - 4Q 2019

Kurt,

Thanks for asking! I can clarify the intent of what I sent and what I'd like to hear from you on. The Coldwater project is anticipated to give St Louis 0.4MW of capacity per year which covers approximately 5% of your needs.

The current authorization's not-to-exceed volume is based on not including any Coldwater, which is a valid option, as is including it fully, and it also contains a 0.1MW adder since we may need to adjust our estimates in the weeks waiting for the authorization to come back as we continue to refine our estimates. Not intending to use that cushion but there are still a lot of moving parts as GVCT and load forecasts are finalized since the combined transaction may have to go the market in whole MW increments and being short is not an option.

1. If you choose to include Coldwater at full capacity, St Louis will be short in PY2223 and PY2324, but you would have more than 95% covered and would not need to purchase anything.

	Report For	PY2122	PY2223
	Term (from - through)	Jun-May	Jun-May
	City Peak	7.7	7.8
	Planning Reserve Margin Requirement	8.1	8.2
	LMR Credit from the list below	5.0	5.0
	MPPA Entitlement Projects	0.4	1.4
	Bilateral Transactions	2.0	1.7
	Net Capacity Surplus	(0.7)	(0.1)
	Additional Need for State Requirement @95%	0.3	-

2. If you choose to not include any Coldwater, St Louis would need to purchase 100KW in PY2223 and 400KW in PY2324. The authorization I sent earlier is currently written for 100KW more per year from these numbers.

Report For **PY2122** **PY2223**

Term (from - through) Jun-May Jun-May

	Jun-May	Jun-May
City Peak	7.7	7.8
Planning Reserve Margin Requirement	8.1	8.2
LMR Credit from the list below	5.0	5.0
MPPA Entitlement Projects	0.4	1.0
Bilateral Transactions	2.0	1.7
Net Capacity Surplus	(0.7)	(0.5)
Additional Need for State Requirement @95%	0.3	0.1

- If you choose to include Coldwater at 50% or 0.2MW of offtake, you would be above the 95% I would target purchasing nothing in pY2223, 200KW in PY2324 in addition to the 300KW in PY2122.

You are free to choose any of these three options, or some other value based on your confidence levels with the Coldwater project or your LMR contribution estimates. Once you've communicated what you'd like to pursue I can either re-issue an updated authorization or use the original one at updated target values.

Thank you and I look forward to your reply.

Keith Parrott | Senior Engineer – Generation Services



Michigan Public Power Agency
 809 Centennial Way, Lansing, MI 48917
 Office: 517-323-8919 x116 | Mobile: 517-525-3605
kparrott@mpower.org | www.mpower.org

This electronic mail transmission and any attachments are confidential and may be privileged. They should be read or retained only by the intended recipient. If you have received this transmission in error, please notify the sender immediately and delete the transmission from your system.

From: Kurt Giles <kgiles@stlouismi.com>
Sent: Tuesday, October 22, 2019 11:55 AM
To: Keith Parrott <KParrott@mpower.org>
Cc: Keith Risdon <krisdon@stlouismi.com>
Subject: RE: State Compliance Purchase Authorization - 4Q 2019

Hi Keith,

I think I get it for the most part but the rounding (or truncating) of capacity volume causes me a little difficulty. I was comparing 50% of the net capacity surplus (deficit) on the "without Coldwater" scenario to the recommended purchase and coming up with a slight difference. Can you explain why it would be 0.2 MW difference in some cases instead of 0.1? Or wasn't I comparing the correct lines?

Thanks,
 Kurt

From: Keith Parrott <KParrott@mpower.org>
Sent: Tuesday, October 22, 2019 9:05 AM
To: Kurt Giles <kgiles@stlouismi.com>; Keith Risdon <krisdon@stlouismi.com>
Cc: Robert Lalonde <rlalonde@mpower.org>
Subject: State Compliance Purchase Authorization - 4Q 2019

Good morning,

As a follow-up to the Board of Commissioners meeting, attached is a letter of authorization request to purchase capacity for the upcoming state filing for PY23/24 and to maintain a 95% hedged position in PY21/22 and PY22/23. As discussed during the BOC meeting the timing of this capacity purchase has been moved forward this year and is based on your estimated position at this time until the final information is received from MISO in late December.

PY22/23 and PY23/23 are also affected by your offtake from the proposed Coldwater Peaking Project, attached for your review is your estimated position with and without the Project's capacity. At this time MPPA intends to include the Project in the state filing and has received no new information to reduce our confidence it will get built. This letter of authorization has been drafted with a not-to-exceed volume as if Coldwater does not occur which is the most conservative case and may lead to near-term overhedged position if it is built. MPPA recommends including up to 50% of the expected capacity received from the Project when determining the final purchase volume.

Please review your estimated position and confirm the capacity volume to purchase via email back to MPPA.

I am hoping to get all returned authorizations by **Friday November 8th**, or as soon as they are available. Please let me know if you will not have it back to us by then or if there are any questions you would like to discuss.

Thank you and I look forward to your reply.

Keith Parrott | Senior Engineer – Generation Services



Michigan Public Power Agency
809 Centennial Way, Lansing, MI 48917
Office: 517-323-8919 x116 | Mobile: 517-525-3605
kparrott@mpower.org | www.mpower.org

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October 22, 2019

Subject: Letter of Authorization

The City of St Louis, through its Member Authorized Representative, hereby authorizes a purchase of Capacity that is intended to meet the compliance requirements of the State of Michigan under Public Act 341. The purchase is made by Michigan Public Power Agency as a Purchase Power Commitment as defined in the Energy Services Agreement on behalf of St Louis in the Amount and Term(s) of:

<u>Planning Year</u>	<u>Up to Capacity, KW</u>	<u>Max Authorized Purchase Price, per KW-Month</u>
Jun 1, 2021 to May 31, 2022	400	\$4.00
Jun 1, 2022 to May 31, 2023	200	\$4.00
Jun 1, 2023 to May 31, 2024	500	\$4.00

Maximum commitment = \$52,800

Member Authorized Representative:

Printed

Signature

Date

ITEM NO. 9F

DATE 11/5/19

Greenland Place LDHA LP
c/o DeShano Development Corporation
325 Commerce Court; P.O. Box 539
Gladwin, Michigan 48624-0539
989.426.2521

October 7, 2019

City of St. Louis
300 North Mill Street
St. Louis, Michigan 48880

Re: Greenland Place Apartments

Council Members,

We would like to request a renewal of the PILOT on the Greenland Place Apartments. Our Ordinance expires at the end of 2019.

Greenland Place is still subject to the income and rent restrictions. Having a PILOT in place keeps rents affordable for your citizens. Without a PILOT, rents would increase.

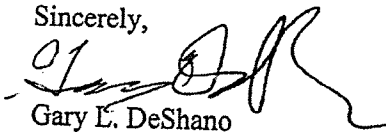
Council graciously passes a one-year extension in August. At this time, we would like to request a 5 year extension. The PILOT then would have an expiration date of December 31, 2024.

We gladly will attend a meeting to discuss our request.

Should you have any questions, please contact Heather in my office. Heather can be reached at 989.709.5962 or heather@deshano.com.

Thank you for any consideration you may give to our request.

Sincerely,



Gary E. DeShano
DeShano Development Corporation
General Partner
Greenland Place LDHA LP

DATE 11/5/19

Greenland Place LDHA LP
c/o DeShano Development Corporation
325 Commerce Court; Gladwin, Michigan 48624-0539
989.709.5962

October 30, 2019

City of St. Louis
300 North Mill Street
St. Louis, Michigan 48880

Re: Greenland Place Apartments

Council Members,

We would like to submit our written comments pertaining to our request to extend the PILOT on Greenland Place Apartments.

The PILOT is currently 6% of the annual rents actually collected. For the 2018 year, a payment was made to the City in the amount of \$9,018. Having a PILOT is a great way to keep rents affordable for your citizens. Without it, rents may need to increase depending on the assessment.

Should council decline our request for an extension, our project would go back on the regular tax roll, which would create a higher payment based on the 2019 tax assessment notice, and consequently would require an increase in tenant rents to cover the increase in the payment to the City, unless our appeal is successful.

We could look at it another way and base it on cash flow. Enclosed is a cash flow worksheet showing the 2017 and 2018 years. If we average those years, the approximate payment to the City would be \$12,629. This would equate to approximately 9% of the annual rents actually collected, based on the 2018 rents. While this would be a higher payment, we would be open to negotiating this higher PILOT percentage, with an extension.

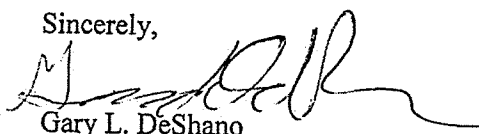
This cash flow worksheet has been successfully used in the past and accepted by many communities.

We also see rent increases annually. For 2020, we are proposing a 2% rent increase, which would equate to roughly \$13,797 being paid to the City as a PILOT payment.

Thank you for any consideration you may give to our request.

Should you have any questions, please contact Heather in my office. Heather can be reached at 989.709.5962 or heather@deshano.com.

Sincerely,



Gary L. DeShano
DeShano Development Corporation
Greenland Place LDHA LP

Greenland Place Apartments

Based on average cash flow 2017/2018

10/30/19

Income	2017	2018	Average
Potential Rental Income	160,836.00	161,052.00	
Vacancy Losses	(9,443.00)	(10,084.00)	
Rental Concessions	(109.00)	(667.00)	
Credit Losses	0.00	0.00	
Effective Rental Income	151,284.00	150,301.00	
Interest Income	83.74	267.71	
Laundry	1,152.19	1,418.12	
Other Project Income	4,290.57	743.00	
Tenant Charges	903.00	0.00	
Gross Operating Income	157,713.50	152,729.83	155,221.67
Expenses			
Maintenance Payroll	15,598.10	12,539.06	
Maintenance Supplies	2,005.52	3,022.02	
Maintenance Contract	3,691.64	4,461.01	
Paint & Decorate	2,303.43	872.56	
Snow Removal	2,927.65	5,409.27	
Grounds Maintenance	2,558.00	3,762.01	
Service	768.36	834.27	
Furniture & Fixtures	5,062.68	3,514.94	
Other Operating Expenses	0.00	0.00	
Electricity	10,579.80	12,581.11	
Water	3,093.84	4,430.81	
Sewer	3,616.48	3,022.89	
Heat/Electricity	2,498.76	3,519.07	
Garbage Removal	3,477.84	3,307.63	
Misc Maintenance	0.00	0.00	
Site Manager Payroll	10,853.14	16,136.84	
Management Fees	12,936.00	13,244.00	
Project Auditing	2,806.00	2,904.00	
Bookkeeping Fees	567.00	506.25	
Legal Fees	0.00	0.00	
Advertising	854.45	1,330.95	
Telephone	915.30	589.88	
Office Supplies	1,179.15	1,164.86	
Office Supply- Tenant Retention	30.39	122.86	
Training Expense	26.24	54.47	
Payroll Taxes	2,851.26	2,768.69	
Workers Comp Insurance	809.19	869.60	
Health Insurance	267.56	228.84	
Lease Up Expenses	247.40	374.80	
Compliance Fees	520.00	390.00	
Administration Fee	160.00	160.00	
Misc Administrative	81.00	0.00	
Property/Liability Insurance	6,280.95	5,594.29	
Fidelity Insurance	0.00	0.00	
Total Expenses	99,567.13	107,716.98	103,642.06
Net Operating Income	58,146	45,013	51,580
Loaded Cap Rate	0.119182	0.119182	0.119182
True Cash Value	487,879	377,682	432,780
Assessed Value (Rounded)	243,940	188,841	216,391
Taxable Value	243,940	188,841	216,391
<hr/>			
	2017	2018	
millage	0.058364	0.058364	
millage / 2	0.029182	0.029182	
add cap	0.09	0.09	
total loaded cap rate	0.119182	0.119182	
Approximate taxes based on income formula	14,237.28	11,021.52	12,629.42 ✓
Taxes Actually Paid	9,077.04	9,018.06	